

SEWERAGE COMMISSION – OROVILLE REGION



2880 S. 5th Ave., Oroville, CA 95965 ***** (530) 534-0353 ***** www.sc-or.org ***** info@sc-or.org

BOARD OF DIRECTORS MEETING AGENDA

Regular Board Meeting
September 27, 2022 – 5:00 p.m.
SC-OR Boardroom
2880 South 5th Avenue,
Oroville, CA 95965

Board of Directors: Brad Taggart, TWSD,
Bruce Wristen, TWSD, Vice-Chair
Chuck Reynolds, City of Oroville
Scott Thomson, City of Oroville
Angie Mastelotto, LOAPUD, Chairwoman
Rich Salvucci, LOAPUD

SC-OR Staff: Scott Huber, Attorney
Glen Sturdevant, Manager/Superintendent
Mikah Salsi, Plant Supervisor

Materials related to an item on this Agenda submitted to the Sewerage Commission Oroville Region after distribution of the agenda packet are available for public inspection in the SC-OR office at 2880 S. 5th Ave., Oroville, CA 95965 during our normal business hours of 7:30am to 4:00pm.

Posted: September 23, 2022

AGENDA
REGULAR MEETING OF
SEWERAGE COMMISSION – OROVILLE REGION
SEPTEMBER 27, 2022

1. Call to Order ❖

2. Roll Call ❖

3. Salute to Flag ❖

4. Acknowledgement of Visitors ❖

Individuals will be given the opportunity to address the Board on matters not scheduled on the agenda. No action will be taken on these matters. Comments on items scheduled on the agenda may be made as the Board considers them. Visitors' comments may be limited to five minutes (Government Code Sec. 54954.3).

5. Board Meeting Minutes ❖

The Board will review the minutes and consider their approval for the regular meeting of August 23, 2022.

6. Employee Safety Meeting Minutes ❖

The Board will review the minutes and consider the approval of the employee safety meeting of September 6, 2022.

7. Authorization of Warrants ❖

The Board will review the warrants and take action to approve their payment for the period ending September 27, 2022.

8. Fiscal Reports ❖

The Board will review the fiscal reports for July and August 2022. Action requested.

(CONTINUED)

9. Resolution 04-22 (Setting the Regional Facility Charge) and SC-OR Policy 7260 ❖

The Board will review proposed resolution 04-22 and SC-OR policy 7260. After review the Board will consider setting the Regional Facility Charge by resolution and policy. Action requested.

10. Hourly Wage Schedule (Appendix II)❖

The Board will review the proposed hourly wage schedule. If adopted, it will be retroactive to September 1, 2022 (per SC-OR Personnel Policy, Article VIII). Action requested.

11. Attorney's Report ❖

12. Manager's Report ❖

13. Visitor's Comments ❖

14. Commissioner and Staff Comments ❖

15. Closed Session ❖

Pursuant to Gov. Code 54957.6(b), the Board will meet with Manager Sturdevant and General Counsel regarding the evaluation of performance related to the following position: Manager; and

Pursuant to Gov. Code 54957.6(b), the Board will meet with Manager Sturdevant and General Counsel regarding the employment related to the following position: General Counsel.

16. Adjournment ❖

The Chairman will adjourn the meeting until the next regular Board meeting to be held on October 25, 2022 m at 5:00 p.m.

Manager's Report

**To the SC-OR Commissioners by Glen Sturdevant
on September 23, 2022**

Operations & Maintenance

There were no major operational issues to report this month. We had our bi-annual CPR training at the plant, and all SC-OR personnel are now CPR certified.

Upgrade Funding

We are still in discussions with the County on how much our allocation should be. Once we find what that amount will be, we will bring options to the board for consideration on how to fund the remainder of the upgrade project.

Hourly Wage Scale Cost-of-Living Adjustment

By policy, SC-OR staff receives an annual cost-of-living adjustment based upon the CPI (Consumer Price Index) at August 31st. This increase is automatically granted up to 5%, with anything over that needing board approval. We use the all-urban areas CPI, and it was 8.3% for August. We are asking the board to consider adopting a new wage scale with the August CPI adjustment of 8.3%.

Resolution 03-22 Setting the RFC (Regional Facility Charge)

Staff is in the process of gathering costs for a complete rate study looking at all levels of treatment: Industrial, commercial and residential, and if there is a treatment cost differential within the residential rate. Therefore, we recommend no change to the RFC until the study is complete, and only then if there is justification for a change in the fee.

Influent Pump Station

All is looking good and moving forward towards completion in March 2023.

Managers Annual Evaluation

I provided my self-evaluation to the board at the August meeting for review. I look forward to any suggestions the board may have to improve my performance.

**MINUTES OF THE REGULAR MEETING
OF THE SEWERAGE COMMISSION - OROVILLE REGION**
(Held at the Commission office on August 23, 2022 at 5:00 p.m.)

1. Call to Order ❖

Chairwoman Mastelotto called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Mastelotto and Salvucci from the Lake Oroville Area Public Utility District, Reynolds and Thomson from the City of Oroville, and Taggart and Wristen from the Thermalito Water and Sewer District. Staff present was Manager Sturdevant, Plant Supervisor Salsi and Attorney Huber.

3. Salute to the Flag ❖

Chairman Mastelotto led the Commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

None

5. Board Meeting Minutes of the Regular Meeting held on July 26, 2022 ❖

Upon motion by Commissioner Reynolds to approve the minutes of the meeting, and seconded by Commissioner Taggart, the minutes of the July 26, 2022 regular meeting were unanimously approved.

6. Authorization of Warrants ❖

Commissioner Wristen met with Manager Sturdevant and reviewed the warrants, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Mastelotto. Warrants 27619-27681 in the total amount of \$963,920.90 from July 27 to August 23, 2022, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

7. Fiscal Reports ❖

Manager Sturdevant reported there were no fiscal reports for July in the packet due to the annual audit in progress. The July and August reports will be included in September's meeting packet.

PUBLIC HEARING

8. The Commission will hold a Public Hearing on Resolution 03-22 – Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Wastewater Treatment Plant Upgrade Project ❖

Chairwoman Mastelotto opened the public hearing up for public comment. Plant Supervisor Salsi stated that this resolution is to adopt the Mitigated Negative Declaration and Mitigation Monitoring Program. As a public agency seeking funds for the plant upgrade project, the California Environmental Quality Act (CEQA) is the agency that regulates public entities doing construction projects, and requires this study. The study determined that there will be no environmental impact on the surrounding environment from the construction that will occur in the near future. SC-OR met the requirements of CEQA for noticing this public hearing and for public comments on this document. We were required to notice the State Clearinghouse, Butte County, we published a noticed it in the Mercury Register, noticed it at the SC-OR office and on our web page, and sent it to the member entity managers. We received no public comments. Provost & Pritchard, who prepared this document and the notice of intent to adopt this document, did not receive any comments.

Commissioner Wristen said he understands that this requires protection of raptors during construction, but what about the endangerment of any ground animals or reptiles during construction. Manager Sturdevant said that biologists came to the plant and studied the construction area for what might be affected, and did not find any impact to ground species in their study. One of the mitigation measures in the monitoring program is, if during construction there is a certain endangered species found, a surveyor will come and remove that species and relocate it.

A motion was made by Commissioner Reynolds to adopt Resolution 03-22 – A Resolution to Adopt a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Wastewater Treatment Plant Upgrade Project. The motion was seconded by Commissioner Wristen, and passed by the following vote: Wristen – Yes, Mastelotto – Yes, Reynolds – Yes.

Chairwoman Mastelotto closed the Public Hearing with no response from the public.

9. Closed Session ❖

The Commission adjourned to closed session at 5:10 pm, with Commissioner Reynolds recusing himself from closed session. The Commission reconvened to open session at 6:10 pm. Chairwoman Mastelotto reported there was discussion but no reportable action taken in closed session.

10. Attorney's Report ♦

Reported under closed session.

11. Manager's Report ♦

Manager Sturdevant reported we received our first delivery of Sulfur Dioxide from Jones Chemical of Torrance, California. We are paying for third-party transportation because Jones Chemical is not allowed to deliver to Northern California. It seems to be working out. We are still gathering costs to install a liquid dichlorination system, and will bring those costs to you once we have them compiled.

Upgrade Funding: The County received \$72M in disaster relief funds from the Federal Government. We applied for \$45M of those funds for our upgrade/expansion, but because the County only received 45% of what they had requested, they will not fully fund our project. We were told we might get a quarter of what we asked for, so possibly \$12M. Some Commissioners will contact County Representatives to ask for help in obtaining more of the grant funds for this project. Manager Sturdevant said we might have to phase the project, and that could work in our favor to get more grant monies. The first phase, in which we would use grant funds combined with our own funds, might be the technological or modernization to remove all of the 1970's equipment and fixtures. The second phase could be an expansion phase, and the third could be the recycle phase, and recycled water is where the grant money is right now. Phasing may also make the project more competitive. One issue we might run into with the County grant funds is there is a time limitation for when the money must be spent.

Next month the SC-OR employees will receive their cost-of-living increase (CPI). By policy they receive up to 5%; anything over that must be approved by the Commission. Manager Sturdevant will bring the CPI rate for August to the next meeting for consideration.

Influent Pump Station: The project got extended out to March 2023. The contractor cannot get any of the electrical components needed. They will build the electrical building instead of trying to get the pre-fab building originally in the plans, but now cannot even get the components to wire the electrical building until at least January.

Manager Sturdevant gave each Commissioner a copy of his annual self-review. He asked that they consider it during his evaluation at the September meeting.

12. Visitor Comments ♦

None

13. Commissioner and Staff Comments ♦

None

14. Adjournment ❖

There being no further business, the meeting was adjourned at 6:21 p.m. to the regular meeting scheduled for September 27, 2022 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK

DRAFT

MINUTES OF THE EMPLOYEE SAFETY MEETINGS FOR THE SEWERAGE COMMISSION – OROVILLE REGION

(Held at the Plant on September 6, 2022)

On Tuesday, September 6, 2022, a safety meeting was held at 2:25 p.m. In attendance were: Manager Glen Sturdevant, Plant Supervisor Mikah Salsi, Lead Operator Mitch Maxwell, Plant Operators Josh Sorenson and Chris Wright, Joe Battaglia, and Mark Roach, Environmental Compliance Supervisor Kendra Morgan, and Administrative Assistant Lauri Pittman. Operator Mike Klemm was absent.

Manager Sturdevant asked if there were any safety concerns. None were expressed. He then congratulated the operators who recently passed their grade III exams.

Mikah reminded all of the operators to stay hydrated, try to stay out of the heat by finding indoor projects, wear sunscreen when outside, and wear proper clothing. He said to close up the plant around 2:00 p.m. and come inside to stay cool.

The meeting was adjourned at 2:30 p.m.

SEWERAGE COMMISSION - OROVILLE REGION
BUDGETARY SUMMARY - FISCAL YEAR 2022/2023

| DESCRIPTION | Adopted Budget 2021/22 | Expended This Month | Expended Through 07.31.2022 | Balance of Funds Remaining | Time Left 92% |
|------------------------------------|------------------------------|---|-----------------------------------|----------------------------------|---------------------|
| SALARIES & WAGES | 882,200 | 61,121.52 | 61,121.52 | 821,078.48 | 93% |
| EMPLOYEE BENEFITS | 683,820 | 288,130.69 | 288,130.69 | 395,689.31 | 58% |
| COMMISSIONERS' FEES | 43,200 | 3,600.00 | 3,600.00 | 39,600.00 | 92% |
| CMSNRS FICA & MEDICARE | 3,305 | 275.40 | 275.40 | 3,029.60 | 92% |
| GAS, OIL & FUEL | 30,000 | 1,327.96 | 1,327.96 | 28,672.04 | 96% |
| INSURANCE | 97,000 | 98,915.76 | 98,915.76 | (1,915.76) | -2% |
| MEMBERSHIPS | 10,000 | 0.00 | 0.00 | 10,000.00 | 100% |
| OFFICE EXPENSES | 8,500 | 1,339.14 | 1,339.14 | 7,160.86 | 84% |
| OPERATING SUPPLIES | 195,000 | 24,818.66 | 24,818.66 | 170,181.34 | 87% |
| PROFESSIONAL SERVICES | 144,500 | 0.00 | 0.00 | 144,500.00 | 100% |
| PRINTING & PUBLICATIONS | 3,000 | 0.00 | 0.00 | 3,000.00 | 100% |
| REPAIRS & MAINTENANCE | 115,000 | 3,199.24 | 3,199.24 | 111,800.76 | 97% |
| BIOSOLIDS DISPOSAL | 40,000 | 0.00 | 0.00 | 40,000.00 | 100% |
| MONITORING & COMPLIANCE | 75,000 | 5,660.04 | 5,660.04 | 69,339.96 | 92% |
| TRAINING & MEETINGS | 16,000 | 473.24 | 473.24 | 15,526.76 | 97% |
| UTILITIES | 550,000 | 32,749.79 | 32,749.79 | 517,250.21 | 94% |
| TOTAL OPERATING | 2,896,525 | 521,611.44 | 521,611.44 | 2,374,913.56 | 82% |
| Engineering Fees | 0.00 | The benefits paid include the annual Worker's Compensation Premium of \$47,934.45, and annual unfunded accrued liability for PERS of \$204,573.00 | | | |
| Legal Fees | 0.00 | | | | |
| Auditing Fees | 0.00 | | | | |
| Permits | 0.00 | | | | |
| Miscellaneous | 0.00 | | | | |
| Total Professional Services | 0.00 | | | | |

SEWERAGE COMMISSION - OROVILLE REGION
BUDGETARY SUMMARY - FISCAL YEAR 2022/2023

| DESCRIPTION | Adopted Budget 2021/22 | Expended This Month | Expended Through 08.31.2021 | Balance of Funds Remaining | Time Left 83% |
|-------------------------|------------------------------|---------------------------|-----------------------------------|----------------------------------|---------------------|
| SALARIES & WAGES | 882,200 | 61,185.04 | 122,306.56 | 759,893.44 | 86% |
| EMPLOYEE BENEFITS | 683,820 | 33,696.27 | 321,826.96 | 361,993.04 | 53% |
| COMMISSIONERS' FEES | 43,200 | 3,600.00 | 7,200.00 | 36,000.00 | 83% |
| CMSNRS FICA & MEDICARE | 3,305 | 275.40 | 550.80 | 2,754.20 | 83% |
| GAS, OIL & FUEL | 30,000 | 1,276.00 | 2,603.96 | 27,396.04 | 91% |
| INSURANCE | 97,000 | 0.00 | 98,915.76 | (1,915.76) | -2% |
| MEMBERSHIPS | 10,000 | 0.00 | 0.00 | 10,000.00 | 100% |
| OFFICE EXPENSES | 8,500 | 828.59 | 2,167.73 | 6,332.27 | 74% |
| OPERATING SUPPLIES | 195,000 | 45,045.17 | 69,863.83 | 125,136.17 | 64% |
| PROFESSIONAL SERVICES | 144,500 | 3,090.19 | 3,090.19 | 141,409.81 | 98% |
| PRINTING & PUBLICATIONS | 3,000 | 0.00 | 0.00 | 3,000.00 | 100% |
| REPAIRS & MAINTENANCE | 115,000 | 5,087.51 | 8,286.75 | 106,713.25 | 93% |
| BIOSOLIDS DISPOSAL | 40,000 | 0.00 | 0.00 | 40,000.00 | 100% |
| MONITORING & COMPLIANCE | 75,000 | 8,949.63 | 14,609.67 | 60,390.33 | 81% |
| TRAINING & MEETINGS | 16,000 | 2,351.57 | 2,824.81 | 13,175.19 | 82% |
| UTILITIES | 550,000 | 39,405.18 | 72,154.97 | 477,845.03 | 87% |
| TOTAL OPERATING | 2,896,525 | 204,790.55 | 726,401.99 | 2,170,123.01 | 75% |
| Engineering Fees | 0.00 | | | | |
| Legal Fees | 0.00 | | | | |
| Auditing Fees | 0.00 | | | | |
| Permits | 3,090.19 | | | | |
| Miscellaneous | 0.00 | | | | |
| | <u>3,090.19</u> | | | | |

SEWERAGE COMMISSION - OROVILLE REGION
REVENUE SUMMARY - FISCAL YEAR 2022/2023

| DESCRIPTION | Received | Received | Restricted | Restricted | Restricted | Restricted | Restricted | |
|---------------------------|-------------|------------------|--------------------|----------------|----------------------------------|-------------------|-----------------|------------------|
| | This Month | Through 07.31.22 | Unrestricted Funds | W.C.R.F. Funds | Regulatory & Capital Acct. Funds | Cap. Outlay Funds | Annl. M&O Funds | Fines&Pen. Funds |
| SERVICE CHARGES | 0.00 | 0.00 | 0.00 | | | | | |
| SEPTAGE DUMPERS | 0.00 | 0.00 | 0.00 | | | | | |
| EX. PEAK FLOWS | 0.00 | 0.00 | | | | | | |
| EX. MO. FLOWS | 0.00 | 0.00 | | | | | | |
| OTHER AGENCIES | 0.00 | 0.00 | 0.00 | | | | | |
| RFC CHARGES | 0.00 | 0.00 | | | | | | |
| INTEREST | 0.00 | 0.00 | | | | | | |
| RCA (Regulatory & capital | 0.00 | 0.00 | | | | | 0.00 | |
| WCRF | 0.00 | 0.00 | | | | | | |
| TOTALS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

SEWERAGE COMMISSION - OROVILLE REGION

REVENUE SUMMARY - FISCAL YEAR 2022/2023

| DESCRIPTION | Received | Received | Received | Restricted | Restricted | Restricted | Restricted | Restricted |
|----------------------------------|-------------------|-------------------|--------------------|----------------|---------------------|-------------------|----------------|------------------|
| | This Month | Through 08.31.22 | Unrestricted Funds | W.C.R.F. Funds | Capital Acct. Funds | Cap. Outlay Funds | Ann. M&O Funds | Fines&Pen. Funds |
| SERVICE CHARGES | 0.00 | 0.00 | 0.00 | | | | | |
| SEPTAGE DUMPERS | 10,122.64 | 10,122.64 | 10,122.64 | | | | | |
| EX. PEAK FLOWS | 0.00 | 0.00 | | | 0.00 | | | |
| EX. MO. FLOWS | 0.00 | 0.00 | 0.00 | | | | | |
| OTHER AGENCIES | 0.00 | 0.00 | 0.00 | | | | | |
| F:FC CHARGES | 471,298.00 | 471,298.00 | | | 471,298.00 | | | |
| INTEREST | 0.00 | 0.00 | | | | 0.00 | | |
| F:CA (Regulatory & capital acct) | 0.00 | 0.00 | | | | | 0.00 | |
| WCRF | 0.00 | 0.00 | | | | | | |
| TOTALS | 481,420.64 | 481,420.64 | 10,122.64 | 0.00 | 471,298.00 | 0.00 | 0.00 | 0.00 |

**SEWERAGE COMMISSION - GROVILLE REGION
ACTIVE & INACTIVE CASH - MONTHLY RECAP
FISCAL YEAR 2022/2023**

| | JULY | AUGUST | SEPTEMBER | OCTOBER | NOVEMBER | DECEMBER | JANUARY | FEBRUARY | MARCH | APRIL | MAY | JUNE |
|----------------------------|----------------------|----------------------|-----------|---------|----------|----------|---------|----------|-------|-------|-----|------|
| Cas 1 - Unrestricted | 3,287,557.30 | 3,042,050.48 | | | | | | | | | | |
| Cas 1 - Restricted | | | | | | | | | | | | |
| WCRF | 744,395.95 | 744,395.95 | | | | | | | | | | |
| R&CA | 2,664,141.19 | 2,664,141.19 | | | | | | | | | | |
| Cap. Outlay | 8,609,543.11 | 8,609,543.11 | | | | | | | | | | |
| Ann. M & O | 300,000.00 | 300,000.00 | | | | | | | | | | |
| Fines&Pen | 8,504.76 | 8,504.76 | | | | | | | | | | |
| TOTAL CASH | 15,614,142.31 | 15,368,635.49 | | | | | | | | | | |
| INTREST ALLOCATED: | | | | | | | | | | | | |
| Unrestricted | | | | | | | | | | | | |
| Reserve/WCRF | | | | | | | | | | | | |
| Reserve/CO | | | | | | | | | | | | |
| Reserve/M&O | | | | | | | | | | | | |
| Reserve/F&P | | | | | | | | | | | | |
| Reserve/RCA | | | | | | | | | | | | |
| COMPOSTING OF: | | | | | | | | | | | | |
| Chemical Account | 569,455.40 | 323,948.58 | | | | | | | | | | |
| L.A. F. Account | 15,044,686.91 | 15,044,686.91 | | | | | | | | | | |
| TOTAL CASH | 15,614,142.31 | 15,368,635.49 | | | | | | | | | | |
| % of Funds Invested | 96.35% | 97.89% | | | | | | | | | | |

Sewerage Commission - Oroville Region

Bank Reconciliation - Bank of America

Fiscal Year Ended 30 June 2023

BALANCE PER BANK

| | | |
|----------------------------------|-----------|-------------------|
| Ending Balance on Bank Statement | 31-Jul-22 | 622,029.68 |
| Less Outstanding Warrants | | (52,574.28) |
| Equals Adjusted Bank Balance at | 31-Jul-22 | <u>569,455.40</u> |

BALANCE PER BOOKS

| | | |
|-----------------------------------|-----------|-------------------|
| Beginning Prior Checkbook Balance | 1-Jul-22 | <u>77,491.90</u> |
| Deposits | | 4,424,325.82 |
| Less Warrants Written | | (3,889,597.31) |
| Less Net Payroll Warrants | | (42,765.01) |
| Equals Adjusted Checkbook Balance | 31-Jul-22 | <u>569,455.40</u> |

Sewerage Commission - Oroville Region

Bank Reconciliation - Bank of America

Fiscal Year Ended 30 June 2023

BALANCE PER BANK

| | | |
|----------------------------------|-----------|-------------------|
| Ending Balance on Bank Statement | 31-Aug-22 | 331,638.27 |
| Less Outstanding Warrants | | (7,689.69) |
| Equals Adjusted Bank Balance at | 31-Aug-22 | <u>323,948.58</u> |

BALANCE PER BOOKS

| | | |
|-----------------------------------|-----------|-------------------|
| Beginning Prior Checkbook Balance | 1-Aug-22 | <u>569,455.40</u> |
| Deposits | | 481,373.60 |
| Less Warrants Written | | (684,253.95) |
| Less Net Payroll Warrants | | (42,626.47) |
| Equals Adjusted Checkbook Balance | 31-Aug-22 | <u>323,948.58</u> |

RESOLUTION 04-22

SEWERAGE COMMISSION - OROVILLE REGION

RESOLUTION FIXING THE REGIONAL FACILITY CHARGE IN ACCORDANCE WITH RESOLUTION 6-77

WHEREAS, the Sewerage Commission - Oroville Region (SC-OR) is a Joint Powers Agency (JPA) formed in 1973 and comprised of three member entities: The City of Oroville, Thermalito Water and Sewer District, and Lake Oroville Area Public Utilities District; and operates pursuant to a Joint Powers Agreement executed the 31st day of October 1973 and amended from time to time; and

WHEREAS, the Sewerage Commission - Oroville Region provides wastewater treatment and disposal for the greater Oroville area; and

WHEREAS, the Sewerage Commission - Oroville Region has determined that the Regional Facility Charge (RFC) shall be set annually in accordance with the JPA; and

WHEREAS, Jacobs (formerly CH2M Hill) has updated the Master Planning and Financial Assistance Study, and determined that the projected growth rates, which are based on historical growth rates and amended as needed, along with continued increases in inflow and infiltration (I&I), will require a treatment plant upgrade/expansion for the purpose of higher peak and daily flow capacities; and

WHEREAS, Jacobs determined that additional regulatory requirements may be imposed by the State of California upon issuance of SC-OR's NPDES permit renewal, and addresses such impacts in the upgrade/expansion study; and

WHEREAS, the study also addresses the financial needs to meet the costs of the upgrade/expansion in accordance with Exhibits A, B & C, which are attached hereto and incorporated herein by this reference as set forth in full.

NOW, THEREFORE, BE IT RESOLVED by the Sewerage Commission - Oroville Region as follows:

1. The Regional Facility Charge will to be calculated at \$6,638 per EDU. Accordingly, the rate of the Regional Facility Charge shall be adjusted annually as set forth in Item No. 2 below.

2. The adjustment of the Regional Facility Charge (RFC) shall be made on an annual basis each September, and will become effective the following November of each year. Any adjustment to the RFC shall be based on a review by SC-OR staff and consultants, which will base any changes to the RFC on the issues of growth rates and/or construction cost indexes, the guidelines for which are set forth in Exhibits A, B & C.

This Resolution supersedes Resolution 08-21.

PASSED AND ADOPTED this 27th day of September 2022 at the regular meeting of the Sewerage Commission - Oroville Region, duly noticed and conducted in the SC-OR offices, by the following vote:

AYES: **Commissioners**

NOES: **None**

ABSTAINED: **None**

Angie Mastelotto, Chairwoman

ATTEST:

Glen E. Sturdevant, Clerk

BOARD POLICY

Sewerage Commission - Oroville Region

TITLE: Current Regional Facility Charge
ADOPTION DATE: September 24, 2003

NUMBER 7260
RESOLUTION 04-22
AMENDMENT DATE: September 27, 2022

The regulations contained herein regarding fixing the Regional Facility Charge in accordance with Resolution 6-77 for the Sewerage Commission - Oroville Region were enacted by Resolution 04-22.

1. The Sewerage Commission-Oroville Region has, by Resolution 03-85, determined that the Regional Facility Charge shall be set annually after analyzing the yearly updated data. Said data has been set forth in the revised 2009 Exhibits A, B & C attached as exhibits to Resolution 04-22.

2. The projected plant upgrade/expansion costs and projected revenues were considered, analyzed, and reviewed by the Plant Engineer, CH2M Hill, and the Commission in September 2015.

3. The Regional Facility Charge will be calculated at \$6,638.00 per EDU according to Resolution 04-22. Accordingly, the rate of the Regional Facility charge shall be set at the determined rate per EDU effective on the 1st day of November annually.

4. The adjustment of the Regional Facility Charge (RFC) shall be based upon an annual review performed by SC-OR's engineer, with recommendations set forth to the Commission each September.

Exhibit A
Caltrans Index

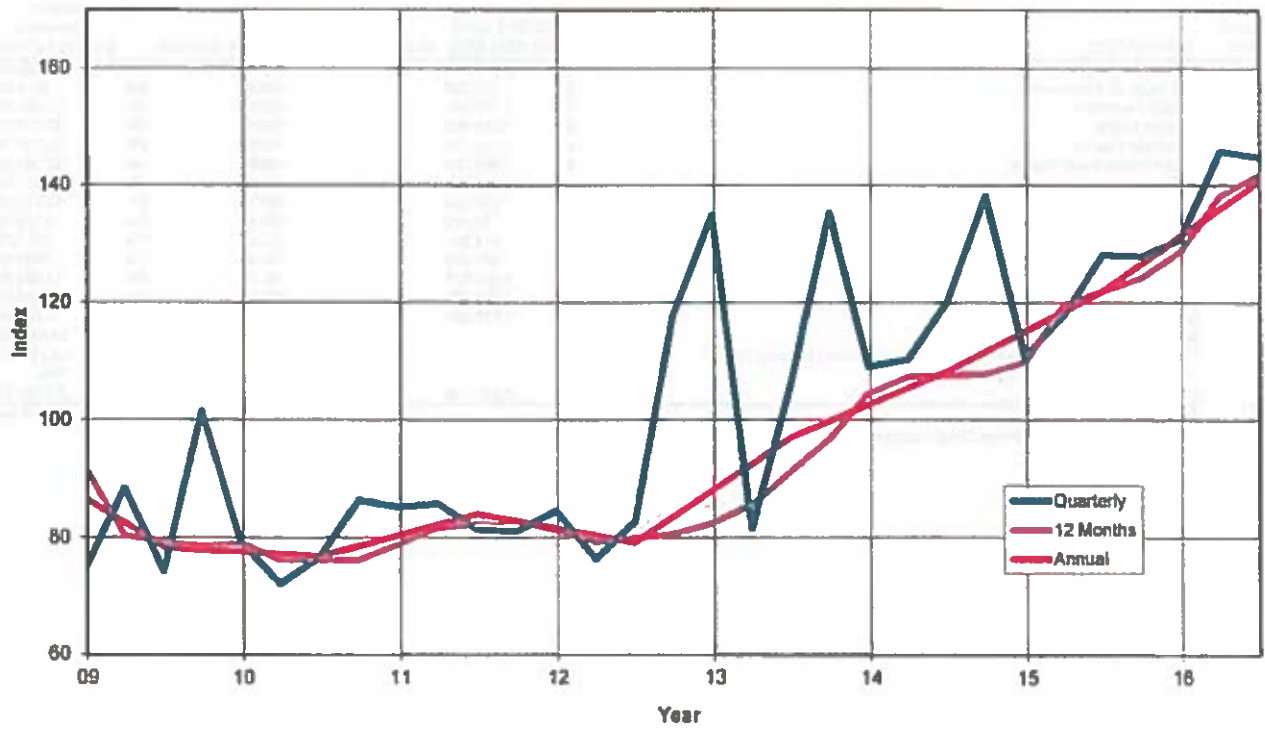


Exhibit B
Sewerage Commission - Oroville Region
Proposed Projects
Preliminary Cost Estimates (2018 Dollars)

| Project Year | UNIT PROCESS | PROJECT COST (2018 DOLLARS) | | % Upgrade | % Expansion | Cost for Upgrading Existing Facilities |
|--------------|--|--------------------------------|-----------|-----------|-------------|--|
| 2019 | Influent Pumping | \$ | 3,360,000 | 100% | 0% | \$3,360,000 |
| | Rag Removal (Headworks) | \$ | 610,000 | 100% | 0% | \$610,000 |
| | Primary Treatment | \$ | 2,507,000 | 100% | 0% | \$2,507,000 |
| | Aeration Basins | \$ | 3,275,000 | 100% | 0% | \$3,275,000 |
| | Secondary Clarifier | \$ | 2,176,000 | 100% | 0% | \$2,176,000 |
| | Return Sludge Pump Station | \$ | 2,368,000 | 100% | 0% | \$2,368,000 |
| | Filtration | \$ | 4,617,000 | 100% | 0% | \$4,617,000 |
| | Disinfection | \$ | 1,218,000 | 100% | 0% | \$1,218,000 |
| | Solids Handling | \$ | 750,000 | 100% | 0% | \$750,000 |
| | Storage Ponds Flow Equalization | \$ | 674,000 | 100% | 0% | \$674,000 |
| | Septage Receiving Station | \$ | 360,000 | 100% | 0% | \$360,000 |
| | Electrical | \$ | 4,084,000 | 100% | 0% | \$4,084,000 |
| | SCADA System | \$ | 2,850,000 | 100% | 0% | \$2,850,000 |
| | Site Civil/Yard Piping | \$ | 2,750,000 | 100% | 0% | \$2,750,000 |
| | Subtotal (2018 dollars) | | | | | \$ 31,617,000 |
| | Subtotal with escalation to midpoint of construction (January 2022)* | | | | | \$ 34,700,000 |
| | Legal, Admin. Services During Construction | | | | | 14% |
| | Engineering Services | \$ | 3,060,236 | 100% | 0% | \$3,060,236 |
| | Total | | | | | \$ 42,800,000 |

* Escalation take from Schematic Design cost estimate

Exhibit C (Resolution 10-09)

Sewerage Commission - Oroville Region
 Connections to Sewer System by Agency (EDUs)
 Present and Projected through FY 2049

| Fiscal Year | City of Oroville | | | Lake Oroville Area PUD | | | Thermalito Water and Sewer District | | | Industrial | | | Total | | |
|-------------|-----------------------------|---------------|----------------|-----------------------------|---------------|----------------|-------------------------------------|---------------|----------------|----------------|---------------|----------------|----------------|---------------|----------------|
| | Number of EDUs ^a | Yearly Change | Percent Change | Number of EDUs ^a | Yearly Change | Percent Change | Number of EDUs ^a | Yearly Change | Percent Change | Number of EDUs | Yearly Change | Percent Change | Number of EDUs | Yearly Change | Percent Change |
| 2019 | 9,023 | | 1.0% | 6,125 | | 1.0% | 2,768 | | 1.0% | 437 | | 0.0% | 18,353 | | 0.75% |
| 2020 | 9,092 | 90 | 1.0% | 6,173 | 61 | 1.0% | 2,789 | 28 | 1.0% | 437 | 0 | 0.0% | 18,491 | 138 | 0.75% |
| 2021 | 9,162 | 91 | 1.0% | 6,220 | 62 | 1.0% | 2,811 | 28 | 1.0% | 437 | 0 | 0.0% | 18,630 | 139 | 0.75% |
| 2022 | 9,233 | 92 | 1.0% | 6,268 | 62 | 1.0% | 2,832 | 28 | 1.0% | 437 | 0 | 0.0% | 18,770 | 140 | 0.75% |
| 2023 | 9,304 | 92 | 1.0% | 6,316 | 63 | 1.0% | 2,854 | 28 | 1.0% | 437 | 0 | 0.0% | 18,911 | 141 | 0.75% |
| 2024 | 9,375 | 93 | 1.0% | 6,365 | 63 | 1.0% | 2,876 | 29 | 1.0% | 437 | 0 | 0.0% | 19,053 | 142 | 0.75% |
| 2025 | 9,447 | 94 | 1.0% | 6,414 | 64 | 1.0% | 2,898 | 29 | 1.0% | 437 | 0 | 0.0% | 19,196 | 143 | 0.75% |
| 2026 | 9,520 | 94 | 1.0% | 6,463 | 64 | 1.0% | 2,920 | 29 | 1.0% | 437 | 0 | 0.0% | 19,340 | 144 | 0.75% |
| 2027 | 9,593 | 95 | 1.0% | 6,512 | 65 | 1.0% | 2,943 | 29 | 1.0% | 437 | 0 | 0.0% | 19,485 | 145 | 0.75% |
| 2028 | 9,666 | 96 | 1.0% | 6,562 | 65 | 1.0% | 2,965 | 29 | 1.0% | 437 | 0 | 0.0% | 19,631 | 146 | 0.75% |
| 2029 | 9,740 | 97 | 1.0% | 6,613 | 66 | 1.0% | 2,988 | 30 | 1.0% | 437 | 0 | 0.0% | 19,778 | 147 | 0.75% |
| 2030 | 9,815 | 97 | 1.0% | 6,663 | 66 | 1.0% | 3,011 | 30 | 1.0% | 437 | 0 | 0.0% | 19,926 | 148 | 0.75% |
| 2031 | 9,890 | 98 | 1.0% | 6,714 | 67 | 1.0% | 3,034 | 30 | 1.0% | 437 | 0 | 0.0% | 20,075 | 149 | 0.75% |
| 2032 | 9,966 | 99 | 1.0% | 6,766 | 67 | 1.0% | 3,057 | 30 | 1.0% | 437 | 0 | 0.0% | 20,226 | 151 | 0.75% |
| 2033 | 10,043 | 100 | 1.0% | 6,818 | 68 | 1.0% | 3,081 | 31 | 1.0% | 437 | 0 | 0.0% | 20,378 | 152 | 0.75% |
| 2034 | 10,120 | 100 | 1.0% | 6,870 | 68 | 1.0% | 3,104 | 31 | 1.0% | 437 | 0 | 0.0% | 20,531 | 153 | 0.75% |
| 2035 | 10,197 | 101 | 1.0% | 6,923 | 69 | 1.0% | 3,128 | 31 | 1.0% | 437 | 0 | 0.0% | 20,685 | 154 | 0.75% |
| 2036 | 10,275 | 102 | 1.0% | 6,976 | 69 | 1.0% | 3,152 | 31 | 1.0% | 437 | 0 | 0.0% | 20,840 | 155 | 0.75% |
| 2037 | 10,354 | 103 | 1.0% | 7,029 | 70 | 1.0% | 3,176 | 32 | 1.0% | 437 | 0 | 0.0% | 20,996 | 156 | 0.75% |
| 2038 | 10,433 | 104 | 1.0% | 7,083 | 70 | 1.0% | 3,200 | 32 | 1.0% | 437 | 0 | 0.0% | 21,153 | 157 | 0.75% |
| 2039 | 10,513 | 104 | 1.0% | 7,137 | 71 | 1.0% | 3,225 | 32 | 1.0% | 437 | 0 | 0.0% | 21,312 | 159 | 0.75% |
| 2040 | 10,594 | 105 | 1.0% | 7,192 | 71 | 1.0% | 3,250 | 32 | 1.0% | 437 | 0 | 0.0% | 21,472 | 160 | 0.75% |
| 2041 | 10,675 | 106 | 1.0% | 7,247 | 72 | 1.0% | 3,274 | 32 | 1.0% | 437 | 0 | 0.0% | 21,633 | 161 | 0.75% |
| 2042 | 10,756 | 107 | 1.0% | 7,302 | 72 | 1.0% | 3,299 | 33 | 1.0% | 437 | 0 | 0.0% | 21,795 | 162 | 0.75% |
| 2043 | 10,838 | 108 | 1.0% | 7,358 | 73 | 1.0% | 3,325 | 33 | 1.0% | 437 | 0 | 0.0% | 21,958 | 163 | 0.75% |
| 2044 | 10,921 | 108 | 1.0% | 7,414 | 74 | 1.0% | 3,350 | 33 | 1.0% | 437 | 0 | 0.0% | 22,123 | 165 | 0.75% |
| 2045 | 11,005 | 109 | 1.0% | 7,471 | 74 | 1.0% | 3,376 | 34 | 1.0% | 437 | 0 | 0.0% | 22,289 | 166 | 0.75% |
| 2046 | 11,089 | 110 | 1.0% | 7,528 | 75 | 1.0% | 3,402 | 34 | 1.0% | 437 | 0 | 0.0% | 22,456 | 167 | 0.75% |
| 2047 | 11,174 | 111 | 1.0% | 7,586 | 75 | 1.0% | 3,428 | 34 | 1.0% | 437 | 0 | 0.0% | 22,624 | 168 | 0.75% |
| 2048 | 11,259 | 112 | 1.0% | 7,644 | 76 | 1.0% | 3,454 | 34 | 1.0% | 437 | 0 | 0.0% | 22,794 | 170 | 0.75% |
| 2049 | 11,345 | 113 | 1.0% | 7,702 | 76 | 1.0% | 3,480 | 35 | 1.0% | 437 | 0 | 0.0% | 22,965 | 171 | 0.75% |

^aProjection of EDUs estimated using approximate growth rate of 0.75%.

APPENDIX II
Bi-Weekly Payroll
HOURLY WAGE SCHEDULE
Proposed Wage Scale Effective September 1, 2022

| POSITION | 1 Base | 2 6 Mos. | 3 1 Yr. | 4 2 Yrs. | 5 3 Yrs. | 6 4 Yrs. | 7 5 Yrs. |
|-------------------------------|-------------------|---------------------|--------------------|---------------------|---------------------|---------------------|---------------------|
| O. I. T. | 24.78 | 25.86 | 26.86 | 28.16 | | | |
| Admin. Assistant | 28.72 | 29.85 | 31.03 | 32.36 | 33.67 | 35.09 | 36.76 |
| Grade I Operator | 28.40 | 29.60 | 30.87 | 32.20 | 33.51 | 35.06 | 36.74 |
| Grade II Operator | 31.56 | 33.00 | 34.43 | 35.68 | 37.43 | 39.13 | 41.00 |
| Grade III Operator | 32.45 | 33.92 | 35.34 | 36.90 | 38.49 | 40.22 | 42.16 |
| Plant Supervisor | 42.02 | 43.92 | 45.90 | 48.01 | 50.18 | 52.47 | 54.89 |
| ECS | 35.70 | 37.30 | 38.86 | 40.68 | 42.49 | 44.53 | 46.77 |
| Lead Operator | 35.70 | 37.30 | 38.86 | 40.68 | 42.49 | 44.53 | 46.77 |
| Manager/Superintendent | 60.96 | | 64.17 | 67.55 | 71.10 | 74.84 | |

As of September 1, 2022 employees are at the following steps:

Sturdevant Step 3 - Manager/Plant Superintendent
Salsi Step 7 - Plant Supervisor
Maxwell Step 7 -Lead Operator
Morgan Step 7 - Environmental Compliance Supervisor
Sorenson Step 4 - Grade III Operator
Wright Step 4 - Grade III Operator
Battaglia Step 3 - Grade III Operator
Klemm Step 3 - Grade III Operator
Roach Step 2 - Operator-In-Training
Pittman Step 7 - Administrative Assistant

Scott E. Huber
shuber@colehuber.com

REPLY TO:
 ROSEVILLE ONTARIO

September 21, 2022

**Via Email and Delivery with Agenda
Packet**

Board Members
Sewerage Commission Oroville Region
2880 S. 5th Ave.
Oroville, CA 95965

Re: Resignation as General Counsel

Dear Board Members:

It has been an honor to serve as General Counsel of the Sewerage Commission Oroville Region (SCOR). I have truly enjoyed my interactions with staff members and the Board to further the mission and vision of SCOR.

However, given some recent events and issues faced by SCOR, which are directly related to the initial concerns raised when I was selected, I believe it is best for the agency that I resign as General Counsel. I intend to remain engaged and in place until the Board selects a new attorney to represent the agency.

This matter will be itemized on closed session for the upcoming September 27, 2022 Board Meeting to make a determination as to how the Board would like to proceed to select new legal counsel. The Board has many options available, and I am happy to outline those for you in closed session.

I wish SCOR and the Board of Directors all the best in the future.

Sincerely,



Scott E. Huber
COLE HUBER LLP

cc: Glen Sturdevant, General Manager

Environmental Compliance Report

To the SC-OR Commissioners and Staff from Kendra Morgan

September 22, 2022

INDUSTRIAL PRETREATMENT PROGRAM

INSPECTIONS

The dischargers submitted their monthly flow reports for August 2022. RCBS has continued suspending discharge from their tumbling line until they can maintain the BOD under their limit. All other dischargers and lines appear to be in compliance with their permits.

ENFORCEMENT

There are no enforcement items to report.

ACTIVITIES

We are still in coordination with both State Parks and the Bidwell Marina on their applications for P2 permits. We have received the Sanitary Sewer User Screening Form from Jared at Bidwell Marina, and it is still under review.

The sludge/biosolids have been tested, and the laboratory results have been sent to the Neal Road facility for review. Upon approval of the results, the dried sludge/biosolids will be trucked to the waste facility for disposal.

We met with Willie and Joe of RCBS. Joe is now taking over the Health and Safety position at RCBS. We met with the both of them to review their permit and answer any questions they had. We also discussed that we would begin the process of publishing the public notice for their Tumbling Line BOD violation that occurred last year.

All other operations continued as normal in the laboratory and environmental areas.

Sewerage Commission - Oroville Region

Monthly Flows Report -

Aug-22

| Name of Agency | Total Monthly Flow (MG) | Average Daily Flow (MG) | Total Peak Flow (MG) | Date of Peak Flow |
|-----------------------------------|-------------------------|-------------------------|----------------------|-------------------|
| <i>SC-OR Plant Total</i> | 74.928 | 2.417 | 6.20 | 8/21/2022 |
| <i>Lake Oroville Area P.U.D.</i> | 20.432 | 0.659 | 1.20 | 8/7/2022 |
| <i>Thermalito Water and Sewer</i> | 11.110 | 0.358 | 1.20 | 8/13/2022 |
| <i>City of Oroville</i> | 43.386 | 1.400 | 3.92 | 8/21/2022 |

Septage Pumps 0.1294 Million Gallons/Month

Monthly Rainfall 0 Total Inches/Month