

MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION

(Held at the Commission office on March 26, 2024 at 5:00 p.m.)

1. Call to Order ❖

Chairman Taggart called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Mastelotto and Salvucci from the Lake Oroville Area Public Utility District, Pittman and Thomson from the City of Oroville, Taggart and Koch from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi and Attorney Ryan Jones.

3. Salute to the Flag ❖

Vice-Chairman Pittman led the commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

None

5. Board Meeting Minutes of the Special Meeting held on February 28, 2024 ❖

Upon motion by Commissioner Mastelotto to approve the minutes of the meeting, and second by Commissioner Salvucci, the minutes of the February 28, 2024 special meeting were unanimously approved.

6. Authorization of Warrants ❖

Chairman Taggart met with Manager Sturdevant and reviewed the warrants earlier, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Salvucci. Warrants 28689-28687 and 28850-28889 in the total amount of \$191,416.01 from February 29 to March 26, 2024, including employee paychecks Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

7. Fiscal Reports ❖

Manager Sturdevant stated the fiscal reports for February 2024 were in the packets for review. There were no questions expressed and nothing further to report.

8. Approval of the Intergovernmental Subrecipient Agreement between the County of Butte and the Sewerage Commission – Oroville Region for Grant Administration and Plant Upgrade and Expansion, and Authorization of Manager Sturdevant to Sign the Agreement. ❖

Manager Sturdevant stated that this is the final step to getting the grant funding from the county for phase I of the plant upgrade. Commissioner Koch asked if Attorney Jones was okay with the agreement. Attorney Jones stated that he had a couple of revisions that he sent to the County, which were accepted by the County. Chairman Taggart asked the final amount of the grant we are receiving, to which staff responded \$10.3M. Commissioner Mastelotto had asked some questions regarding SC-OR's liability, to which Manager Sturdevant and Attorney Jones were able to answer her concerns.

A motion was made by Chairman Taggart to approve the Intergovernmental Subrecipient Agreement between the County of Butte and the Sewerage Commission – Oroville Region for Grant Administration and Plant Upgrade and Expansion, and Authorization of Manager Sturdevant to sign the agreement. The motion was seconded by Commissioner Salvucci, and passed by the following vote: Pittman – Yes, Taggart – Yes, Mastelotto – Yes.

9. The Board will Consider Roofing Quotes for the Main Plant Building Roof Repair/Replacement ❖

Manager Sturdevant stated that during his time as manager at SC-OR we've done four repairs to the main plant office building. It has been repaired over and over, and last year we had a leak right over our MCC panels, which are our motor control panels containing 480V of power, and leaks could create a catastrophic situation for SC-OR. In the presented budget he did not budget for the roof repair because he is requesting that it be repaired in this current fiscal year budget, but he did put in a separate insert in the budget in case the Commission chose to wait for repairs in the next fiscal year. His recommendation is to get it replaced immediately, with the monies coming out of the contingency funds, rather than waiting until July of the next fiscal year for the roof construction, as we will beginning phase I of the upgrade at that time.

Commissioner Koch said he would recommend total replacement. He said if the MCC blows up it shuts the entire plant down and then SC-OR is dead in the water.

A motion was made by Commissioner Pittman to approve a contract with All Covered Roofing for the main plant building roof replacement during this fiscal year for an amount not to exceed \$126,300. The motion was seconded by Commissioner Koch, and passed by the following vote: Pittman – Yes, Taggart – Yes, Mastelotto – Yes.

10. Attorney's Report ❖

Attorney Jones reported that the work he's done for SC-OR this month includes reviewing all 159 pages of the Intergovernmental Subrecipient Agreement, along with the roofing contracts. There is no update to report on the K&M litigation.

11. Manager's Report ❖

Manager Sturdevant reported that there are no operational issues to report in the plant. We just pulled our quarterly samples and sent them out. April 15 is the date that Tesco is scheduled to come out and finalize the Influent Pump Station Construction, that it will be operational after the 15th. He is hoping at the April 23rd meeting that we can take time for a tour of the new pump station, weather permitting.

The draft budget is presented for the Commissioners to take and review. If there are any questions or concerns, please call or come by to discuss them so they can be fixed if needed. He would like to have the budget adopted at the April meeting as well.

Funding: Staff has been doing research of getting an EV charging station at SC-OR so that when we do have to switch over our fleet to electric vehicles, we will be able to charge them with our solar. We are also looking at other sources of funding, such as recycle monies.

City of Oroville: Manager Sturdevant met with City of Oroville representatives (Brian Ring, Fred Mayo, Ruth Duncan and Patrick Piatt), to address some of the issues we have as far as developments getting approved through SC-OR. We were also notified by the City that they are most likely changing health insurance carriers, and we will no longer be able to piggyback on their policy. We are talking with the brokers that TWSD uses and the City uses, and hoping to maintain the same insurance plan that we are currently in. We will keep you informed as things progress. He sent an email to Brian Ring, and cc'd the Council members, regarding the reimbursement for the Ruddy Creek Pump Station that the city agreed to pay. The agreement said that SC-OR will pay the cost and then the city has 90 days to reimburse us.

TWSD:

- Manager Sturdevant and Manager Boucher have been discussing the Proposition 218 process to be sure it is handled properly. Manager Boucher believes he will meet all of his time requirements.
- The TWSD flow meter is back and running at the FRPS. We have a loaner controller from ABB, and they are going to try to fix our flow meter. Aqua Sierra was our vendor for ABB, but are no longer ABB vendors because ABB was not happy with the service they were giving us. We have a new vendor that should be able to repair the meter, and we will wait and see because we have been dealing with this meter issue for 1½ years. He will probably come back in the June meeting with an update and determine then if we want to continue with ABB or move on the plan to replace the ABB with an Emerson-Rosemount.
- We are getting quotes from crane companies to move the last two filters from TWSD to our plant. He will have a cost associated with that on next months' agenda.

LOAPUD:

- Manager Sturdevant and Manager Goyer have been discussing the Proposition 218 process and Manager Goyer believes they are on schedule.

Bank Fraud: As you were informed, we had two fraudulent checks that were cashed against SC-OR's checking account. The checks were made to look similar to SC-OR's checks. A strange thing was they used the very next check number in our sequence for the 1st fraudulent check written. Oroville Police Department is investigating the fraud, as is the B of A fraud department. We had to close our checking account and open a new account because the B of A fraud department said that once we were alerted to fraud they would not continue to cover fraudulent checks written against our account because we knew the account was compromised. We also had a couple of employee paychecks that were declined on the new account, because B of A knew it was a new account and we don't generally write actual paychecks, but had to because the direct deposits were not yet set up on the new account. Those were quickly reissued. This is also why we had you sign the new signatory card today on the new checking account.

12. Visitor Comments ♦

None

13. Commissioner and Staff Comments ♦

None

14. Adjournment ♦

There being no further business, the meeting was adjourned at 5:35 p.m. to the regular meeting scheduled for April 23, 2024 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK