

**MINUTES OF THE REGULAR MEETING
OF THE SEWERAGE COMMISSION - OROVILLE REGION**
(Held at the Commission office on March 22, 2022 at 5:00 p.m.)

1. Call to Order ❖

Vice-Chairman Fairbanks called the meeting to order at 5:01 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Fairbanks and Mastelotto from the Lake Oroville Area Public Utility District, Thomson from the City of Oroville, Hatley and Wristen from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi, and Attorney Scott Huber. Commissioner Reynolds came in near the end of the meeting.

3. Salute to the Flag ❖

Vice-Chair Fairbanks led the Commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

None

5. Acknowledgment and Welcome of New Commissioner ❖

The board welcomed new commissioner Scott Thomson to the SC-OR Board of Commissioners.

6. Board Meeting Minutes of the Regular Meeting held on February 23, 2022 ❖

Upon motion by Commissioner Hatley to approve the minutes of the meeting, and seconded by Commissioner Wristen, the minutes of the February 23, 2022 regular meeting were approved, with Commissioner Thomson abstaining since he wasn't at the meeting.

7. Employee Safety Meeting Minutes (March 11, 2022) ❖

Manager Sturdevant reported that we had an employee safety meeting on March 11, 2022, and the minutes were in the packet for informational purposes.

8. Authorization of Warrants ❖

Commissioner Mastelotto met with Manager Sturdevant and reviewed the warrants, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Hatley. Warrants 27300-27379 in the total amount of \$266,270.31 from February 24, 2022 to March 22, 2022, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

9. Fiscal Reports ❖

Manager Sturdevant reported the fiscal reports for February 2022 were in the packets for review. There were no questions and nothing further to report.

10. Special Election for Chairman of the Commission ❖

Attorney Huber stated that the SC-OR Chair position is filled on a rotating basis by entity, and it is the City of Oroville's Chair this fiscal year. Commissioner Hatley nominated Commissioner Thomson from the City of Oroville for the position of Chairman for SC-OR. The motion was seconded by Vice-Chair Fairbanks. Commissioner Thomson was elected Chairperson for the remainder of fiscal year 2021/2022 by the following vote: Hatley – Aye, Fairbanks – Aye, Thomson – Aye.

11. Finalizing and Possible Adoption of the Fiscal Year 2022/23 Proposed Budget ❖

Manager Sturdevant reported that the proposed budget was given to each Commissioner at the last board meeting to take and review. There were no questions asked of him regarding the proposed budget.

A motion was made by Commissioner Hatley to adopt the budget for fiscal year 2022/23. The motion was seconded by Vice-Chair Fairbanks, and passed by the following vote: Fairbanks – Aye, Thomson – Aye, Hatley – Aye.

12. Update Risk Management Plan ❖

Manager Sturdevant reported that we were audited by Butte County Environmental Health. They reviewed our Risk Management Plan and Hazardous Materials, which was last updated in 1999. Not much has changed as far as process chemicals and hazardous materials, however, when the plan was created in 1999 it did not include Sulfur Dioxide, which is used to dechlorinate our water before it goes out to the river so we do not kill aquatic life. We are required to do an internal audit every five years, and minor adjustment have been made over the years. Our chemical quantity onsite exceeds the federal threshold, which is why we are required to have the plan, and it must be seismically evaluated and have an engineers' stamp and signature on it.

We received a proposal from Coleman Engineering for just under \$10,000 to perform the update. They quoted that amount in case there were major changes. Commissioner Hatley asked if there was a specific type of engineer that has to review and update this Plan. Can an in-house engineer do this work? We could see if TWSD's engineer could perform this update; it seems it would be much cheaper. Manager Sturdevant will call the manager of TWSD to ask if that could happen. Attorney Huber said they could vote on this item if on the contingency that if the TWSD engineer cannot or will not do the update we can approve the quote from Coleman Engineering.

Commissioner Hatley made a motion to approve the Risk Management Plan Update with Coleman Engineering if the TWSD engineer is unable or unwilling to provide the service at a cheaper cost. The motion was seconded by Vice-Chair Fairbanks and passed by unanimous consensus.

13. Attorney's Report ♦

Attorney Huber thanked the Commissioners for changing the day of the monthly meeting so that he can attend in person. He stated that he is working on a resolution to address the discussion in closed session at the February meeting. It should be complete by our next meeting that will protect all of the parties involved.

14. Manager's Report ♦

Manager Sturdevant reported that our line on Highway 162 has been repaired by Duke Sherwood Contracting. Commissioner Hatley what the cost of the pipeline repair was. Manager Sturdevant reported it was under budget at \$35,385.00.

We just finished pulling our quarterly samples, which were 100% successful. We are preparing to go into sludge season.

We held a JPA meeting on March 17th at SC-OR with the other JPA managers. Discussion on what is happening in each entity, and what is coming in the near future. Fee deferrals were discussed and how we thought they should be handled at the managerial level. He will speak with Attorney Huber to see if they are on the same page with what is being worked on.

15. Visitor Comments ♦

None

16. Commissioner and Staff Comments ❖

The commissioners once again welcomed new commissioner Thomson.

Commissioner Hatley said it was nice to see Attorney Huber here in person, and said that Manager Sturdevant and Plant Supervisor Salsi were doing a great job.

Commissioner Wristen expressed that the adopted budget was very well prepared; Commissioner Mastelotto agreed.

Commissioner Mastelotto asked what "sludge season" referred to. Manager Sturdevant explained that during our process, the organics that can be consumed by the bugs are consumed. Whatever is not, including the bugs themselves, we waste to the ponds; we then pump all of the water out of the ponds, run it back through the plant, and all we have left in the ponds is the sludge. Once it dries it is technically called biosolids, but we refer to it as sludge. We have to truck the dried biosolids to the landfill. Our sludge is considered class B, which can be used in limited form, but once the plant upgrade happens and we can process our biosolids better (screening) we should be able to give it away or sell it. After the upgrade it will be classified for use to fertilize animal feed, but not human feed.

Commissioner Reynolds came in and apologized for being late. He forgot about the day change of the meetings.

17. Adjournment ❖

There being no further business, the meeting was adjourned at 5:26 p.m. to the regular meeting scheduled for April 26, 2022 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK