

MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION

(Held at the Commission office on February 23, 2022 at 5:00 p.m.)

1. Call to Order ❖

Vice-Chairman Fairbanks called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Fairbanks and Mastelotto from the Lake Oroville Area Public Utility District, Reynolds from the City of Oroville, Hatley and Wristen from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi, and Attorney Scott Huber. We are short one Commissioner, as the newly appointed Commissioner has not been sworn in yet because he was unavailable.

3. Salute to the Flag ❖

Manager Glen Sturdevant led the Commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

Ted Couch from Jacobs Engineering was in attendance.

5. Board Meeting Minutes of the Regular Meeting held on January 26, 2022 ❖

Upon motion by Commissioner Hatley to approve the minutes of the meeting, and seconded by Commissioner Reynolds, the minutes of the January 26, 2022 regular meeting were unanimously approved.

6. Authorization of Warrants ❖

Commissioner Wristen met with Manager Sturdevant and reviewed the warrants, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Reynolds. Warrants 27255-27299 in the total amount of \$954,327.35 from January 27, 2022 to February 23, 2022, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

7. Fiscal Reports ❖

Manager Sturdevant stated the fiscal reports for January 26, 2022 were in the packets for review. There were no questions and nothing further to report.

8. Meeting Schedule Options for Calendar Year 2022 for Consideration and Approval ❖

Manager Sturdevant said that at last month's meeting there was discussion regarding changing the regular meeting schedule from the 4th Wednesday of each month to the 4th Tuesday of each month. This would also change the November and December dates from November 16th to the 15th, and December 21st to the 20th to avoid conflict with the holidays. Commissioner Hatley said they discussed this at the TWSD board meeting and it will work for him and the board member scheduled to replace him in July. Commissioner Mastelotto said it will work for LOAPUD also.

Commissioner Reynolds made a motion to adopt the new meeting schedule for 2022, moving the monthly meetings to the 4th Tuesday of each month with the exception of November and December, which will be moved to November 15 and December 20, 2022. The motion was seconded by Commissioner Hatley, and passed by unanimous consensus.

9. Consider Awarding contract for Integration of the Control System for the New Influent Pump Station to Jacobs Engineering ❖

Manager Sturdevant reported that we are getting to the end stages of the influent pump station construction, so it is time to determine who will integrate the control strategy and control system. After staff reviewed the proposals submitted, their recommendation is to award Jacobs Engineering the contract. The main reason they chose Jacobs is that they have designed the entire upgrade, and with the upgrade we will get Supervisory Control and Data Acquisition (SCADA) software. We would like a seamless transition once the upgrade is completed. If we have the same company that designed it do the integration it should be as seamless as it can be.

A motion was made by Commissioner Hatley to award the contract for Integration of the Control System for the New Influent Pump Station to Jacobs Engineering for an amount not to exceed \$156,500. The motion was seconded by Commissioner Reynolds, and passed by unanimous consensus.

10. Repayment of Funds Expended from the Capital Outlay Reserve for the Construction of the Solar Array ❖

Manager Sturdevant stated that in 2003 SC-OR borrowed from itself \$2,000,000 to build our solar array, and every year we pay ourselves back with the savings from the solar array. This year is the final payment of \$108,791, and SC-OR will have paid itself back with the investment that manager Ray Sousa made in 2003. The system saves us about 70% of what the PG&E bill would be if we didn't have it.

Commissioner Reynolds made a motion to approve the transfer of solar funds to the Capital Outlay Reserve for the Construction of the Solar Array in the amount of \$108,791,

the final payment. The motion was seconded by Commissioner Wristen and passed by unanimous consensus.

11. Attorney's Report ♦

Attorney Huber stated he will say what he has to report in the closed session.

12. Manager's Report ♦

Manager Sturdevant reported that he has given each Commissioner the proposed budget for the next fiscal year. He would like them to review it and call with any questions. If they are fine with it, he will agendize it at the next meeting for adoption. He alerted them to certain line items for their consideration.

13. Visitor Comments ♦

Ted Couch thanked the Commissioners for awarding Jacobs Engineering the contract for the Integration of the Control System for the New Influent Pump Station.

14. Commissioner and Staff Comments ♦

None

15. Closed Session ♦

Adjourned to closed session at 5:26 pm and reconvened to open session at 5:46. Vice-Chair Fairbanks reported that there was no reportable action taken.

16. Adjournment ♦

There being no further business, the meeting was adjourned at 5:47 p.m. to the regular meeting scheduled for March 23, 2022 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK