

**MINUTES OF THE REGULAR MEETING
OF THE SEWERAGE COMMISSION - OROVILLE REGION**

(Held at the Commission office on December 16, 2020 at 11:00 a.m.)

1. Call to Order ❖

Chairman Hatley called the meeting to order at 11:00 a.m.

2. Roll Call ❖

Commissioners present were Commissioners Fairbanks and Kuehner from the Lake Oroville Area Public Utility District, Pittman and Reynolds from the City of Oroville, Hatley and Latulippe from the Thermalito Water and Sewer District. Staff present was Manager Sturdevant, Attorney Vance, Environmental Compliance Manager Salsi and Temporary Assistant to the Manager Ray Sousa.

3. Salute to the Flag ❖

Chairman Hatley led Commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

David Ritchie, Attorney for the City of Oroville

5. Board Meeting Minutes of the Regular Meeting held on November 18, 2020 ❖

Upon motion by Commissioner Reynolds to approve the minutes of the meeting, and seconded by Commissioner Kuehner, the minutes of the November 18, 2020 regular meeting were unanimously approved.

6. Employee Safety Meeting Minutes (November 16 and December 7, 2020) ❖

Manager Sturdevant reported that an employee was injured while operating SC-OR equipment. He suffered the loss of the tip of his finger. Manager Sturdevant immediately called for the placement of additional safety warnings on the equipment being used during the accident. He further called a safety meeting to discuss awareness when using the machinery while on the job.

Upon motion by Commissioner Reynolds to approve the minutes of the employee safety meetings, and seconded by Commissioner Kuehner, the minutes of the November 16, and December 7, 2020 meetings were unanimously approved.

7. Authorization of Warrants ❖

Commissioner Kuehner met with Manager Sturdevant and checked the warrants earlier, and having found everything to be in order made a motion to approve warrants 26486-26525 in the total amount of \$406,695.81 from November 19 to December 16, 2020, including Commissioner fees and electronic fund transfers. The motion was seconded by Commissioner Kuehner, and the warrants were unanimously approved and ordered paid.

8. Fiscal Reports ❖

Chairman Hatley stated that the fiscal reports for November 2020 were in the packet for review. There were no questions regarding them.

9. Resolution 12-20 (A Resolution Authorizing the Appointment of Glen E. Sturdevant as Manager/Superintendent of the Sewerage Commission – Oroville Region), and a vote to ratify his contract. ❖

Upon motion by Chairman Hatley to adopt Resolution 12-20, A Resolution Authorizing the Appointment of Glen E. Sturdevant as Manager/Superintendent of the Sewerage Commission – Oroville Region, and a vote to ratify his contract. The motion was seconded by Commissioner Kuehner, and passed by the following vote: Reynolds – Yes, Latulippe – Yes, Kuehner – Yes.

10. Adoption of the Updated Hourly Wage Schedule ❖

Manager Sturdevant reported that CalPERS is requiring that the Managers hourly wages be added to the previously adopted wage schedule for all SC-OR positions, and adopted in an open meeting.

A motion made by Commissioner Reynolds, seconded by Commissioner Latulippe, and passed by the following vote: Reynolds – Yes, Latulippe – Yes, Kuehner – Yes.

11. Closed Session ❖

The Board adjourned to closed session at 11:09 a.m., and reconvened to open session at 11:58 p.m. Chairman Hatley announced that during closed session legal services were discussed. No action was taken. Chairman Hatley appointed members of LOAPUD to an ad hoc committee to review contract proposals for legal services. Candidates for legal services are to prepare and submit proposed contracts to the board by January 1, 2021. A special meeting to review the proposals was scheduled for January 7, 2021 at 10:00 a.m.

12. Contract for Legal Services ❖

This item was tabled pending the receipt of contract proposals and completion of the special meeting scheduled for January 7, 2021.

13. Attorney's Report ❖

Attorney Vance said there were no issues nor lawsuits, and everything is running smoothly.

14. Manager's Report ❖

Manager Sturdevant reported that the trees were removed that he had reported on last month. He has been in contact with Duke Sherwood to get an updated proposal on removing the damaged caustic building. He has also requested a couple of other proposals from different companies.

15. Visitor Comments ❖

Mr. Sousa said he is glad to stay on as Assistant to the Manager through the budgetary cycle. He reported that training is going very well.

16. Commissioner and Staff Comments ❖

All Commissioners wished one another a Merry Christmas.

17. Adjournment ❖

There being no further business, the meeting was adjourned at 12:03 a.m. to the regular meeting to be held on January 27, 2021 at 5:00 p.m.

Respectfully submitted,



Glen E. Sturdevant, Clerk