

# **Manager's Report**

**To the SC-OR Commissioners by Glen Sturdevant  
on April 18, 2024**

## **Operations & Maintenance**

There are no operational issues to report this month. We pulled the first quarters samples at the end of March, and the second quarter samples at the beginning of April. We had a 100% survival rate on both tests.

## **Influent Pump Station**

We are almost at the finish line, however, we did have a little set back on one of the main features of the station. We have been assured by the design team that they will make it right. I have contacted all the appropriate sources and will update the board on the status of the corrective measures.

## **Budget for Fiscal Year 2024/2025**

If there are no issues with the proposed 24/25 budget that was handed out at the last meeting, then I will ask the Board to adopt it.

## **Contract Amendment for Coleman Engineering**

We had very long delays during construction of the influent pump station construction, which caused it to take almost 2-full years longer than it was scheduled for. Due to these delays, the approved total contract amount for Coleman Engineering has been exhausted; they are asking for an additional amendment for an amount not to exceed \$40,000.00 to finish out the project.

## **Roofing Contracts Consideration and Approval**

We brought 3 proposals to the board for consideration last month, of which the board selected one, All Covered Roofing. SC-OR staff discovered that one of their sub-contractors did not have the proper licensing and insurance to work on public works projects. Therefore, we asked for another proposal with a different sub-contractor to ensure SC-OR was in good legal standing. We have brought back all 3 proposals for the board to review and choose from. My recommendation is again to select All Covered Roofing for a cost of \$140,000.00 (quoted cost) + \$14,000.00 (%10 contingency), for a total not to exceed \$154,000.00.

## **Plan for Engineering Services During Phase I of the Plant Upgrade**

I have discussed this with the board previously, but wanted to get direction to make sure that you are in agreement with the strategy to hire the design engineer to do Engineering Services During Construction (SDC) for phase 1 of the plant upgrade project. If the board agrees, then I will have a proposal to present at the regular meeting in May.

## **Flow Meter at Feather River Pump Station**

Direction is needed on the best way to proceed with the flow meter issue at Feather River Pump Station. Up to this point the SC-OR board and TWSD have been very patient with getting the flow meter repaired or replaced, but I believe we are at a crossroads with the current manufacturer and their service representative. They have not done what is required to satisfy me with either their service or quality of their products. We purchased a new controller only to have it almost immediately fail. We received a loaner and they sent another new unit that also failed. As I stated we have been very patient, but I believe its time to switch to another manufacturer (Emmerson). An additional benefit of a switch is to match the new flow meters that have been installed at the IPS, and will be installed during the plant upgrade.

## **Funding**

Plant Supervisor Salsi and I are scheduled to attend the Butte County Board of Supervisors meeting on Tuesday April 23<sup>rd</sup> (same day as the regular meeting at SC-OR) to hear them give the final approval on the sub-recipient agreement between the county and SC-OR. Approving this contract puts us one step further towards getting the funds released. I will update the board on the BCBS meeting.

## **City of Oroville**

SC-OR hosted a JPA meeting on April 17th to discuss the new EDU calculation policy regarding multi-family and mobile home parks. In attendance from the City of Oroville were City Administrator Brian Ring and Jamie McGuire, the city's Sewer Crew Supervisor. We also had photographer Dean Gurr come and take photos of the SC-OR staff for the State of the City event on April 30<sup>th</sup>.

## **TWSD**

SC-OR hosted a JPA meeting to discuss the new EDU calculation policy regarding multi-family and mobile home parks. TWSD manager Jayme Boucher attended.

## **LOAPUD**

SC-OR hosted a JPA meeting to discuss the new EDU calculation policy regarding multi-family and mobile home parks. LOAPUD Manager David Goyer was in attendance.

**MINUTES OF THE REGULAR MEETING  
OF THE SEWERAGE COMMISSION - OROVILLE REGION**  
(Held at the Commission office on March 26, 2024 at 5:00 p.m.)

**1. Call to Order ❖**

Chairman Taggart called the meeting to order at 5:00 p.m.

**2. Roll Call ❖**

Commissioners present were Commissioners Mastelotto and Salvucci from the Lake Oroville Area Public Utility District, Pittman and Thomson from the City of Oroville, Taggart and Koch from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi and Attorney Ryan Jones.

**3. Salute to the Flag ❖**

Vice-Chairman Pittman led the commissioners and staff in the salute to the flag.

**4. Acknowledgment of Visitors ❖**

None

**5. Board Meeting Minutes of the Special Meeting held on February 28, 2024 ❖**

Upon motion by Commissioner Mastelotto to approve the minutes of the meeting, and second by Commissioner Salvucci, the minutes of the February 28, 2024 special meeting were unanimously approved.

**6. Authorization of Warrants ❖**

Chairman Taggart met with Manager Sturdevant and reviewed the warrants earlier, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Salvucci. Warrants 28689-28687 and 28850-28889 in the total amount of \$191,416.01 from February 29 to March 26, 2024, including employee paychecks Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

**7. Fiscal Reports ❖**

Manager Sturdevant stated the fiscal reports for February 2024 were in the packets for review. There were no questions expressed and nothing further to report.

**8. Approval of the Intergovernmental Subrecipient Agreement between the County of Butte and the Sewerage Commission – Oroville Region for Grant Administration and Plant Upgrade and Expansion, and Authorization of Manager Sturdevant to Sign the Agreement. ❖**

Manager Sturdevant stated that this is the final step to getting the grant funding from the county for phase I of the plant upgrade. Commissioner Koch asked if Attorney Jones was okay with the agreement. Attorney Jones stated that he had a couple of revisions that he sent to the County, which were accepted by the County. Chairman Taggart asked the final amount of the grant we are receiving, to which staff responded \$10.3M. Commissioner Mastelotto had asked some questions regarding SC-OR's liability, to which Manager Sturdevant and Attorney Jones were able to answer her concerns.

A motion was made by Chairman Taggart to approve the Intergovernmental Subrecipient Agreement between the County of Butte and the Sewerage Commission – Oroville Region for Grant Administration and Plant Upgrade and Expansion, and Authorization of Manager Sturdevant to sign the agreement. The motion was seconded by Commissioner Salvucci, and passed by the following vote: Pittman – Yes, Taggart – Yes, Mastelotto – Yes.

**9. The Board will Consider Roofing Quotes for the Main Plant Building Roof Repair/Replacement ❖**

Manager Sturdevant stated that during his time as manager at SC-OR we've done four repairs to the main plant office building. It has been repaired over and over, and last year we had a leak right over our MCC panels, which are our motor control panels containing 480V of power, and leaks could create a catastrophic situation for SC-OR. In the presented budget he did not budget for the roof repair because he is requesting that it be repaired in this current fiscal year budget, but he did put in a separate insert in the budget in case the Commission chose to wait for repairs in the next fiscal year. His recommendation is to get it replaced immediately, with the monies coming out of the contingency funds, rather than waiting until July of the next fiscal year for the roof construction, as we will be beginning phase I of the upgrade at that time.

Commissioner Koch said he would recommend total replacement. He said if the MCC blows up it shuts the entire plant down and then SC-OR is dead in the water.

A motion was made by Commissioner Pittman to approve a contract with All Covered Roofing for the main plant building roof replacement during this fiscal year for an amount not to exceed \$126,300. The motion was seconded by Commissioner Koch, and passed by the following vote: Pittman – Yes, Taggart – Yes, Mastelotto – Yes.

**10. Attorney's Report ❖**

Attorney Jones reported that the work he's done for SC-OR this month includes reviewing all 159 pages of the Intergovernmental Subrecipient Agreement, along with the roofing contracts. There is no update to report on the K&M litigation.

## 11. Manager's Report ❖

Manager Sturdevant reported that there are no operational issues to report in the plant. We just pulled our quarterly samples and sent them out. April 15 is the date that Tesco is scheduled to come out and finalize the Influent Pump Station Construction, that it will be operational after the 15<sup>th</sup>. He is hoping at the April 23<sup>rd</sup> meeting that we can take time for a tour of the new pump station, weather permitting.

The draft budget is presented for the Commissioners to take and review. If there are any questions or concerns, please call or come by to discuss them so they can be fixed if needed. He would like to have the budget adopted at the April meeting as well.

Funding: Staff has been doing research of getting an EV charging station at SC-OR so that when we do have to switch over our fleet to electric vehicles, we will be able to charge them with our solar. We are also looking at other sources of funding, such as recycle monies.

**City of Oroville:** Manager Sturdevant met with City of Oroville representatives (Brian Ring, Fred Mayo, Ruth Duncan and Patrick Piatt), to address some of the issues we have as far as developments getting approved through SC-OR. We were also notified by the City that they are most likely changing health insurance carriers, and we will no longer be able to piggyback on their policy. We are talking with the brokers that TWSD uses and the City uses, and hoping to maintain the same insurance plan that we are currently in. We will keep you informed as things progress. He sent an email to Brian Ring, and cc'd the Council members, regarding the reimbursement for the Ruddy Creek Pump Station that the city agreed to pay. The agreement said that SC-OR will pay the cost and then the city has 90 days to reimburse us.

### **TWSD:**

- Manager Sturdevant and Manager Boucher have been discussing the Proposition 218 process to be sure it is handled properly. Manager Boucher believes he will meet all of his time requirements.
- The TWSD flow meter is back and running at the FRPS. We have a loaner controller from ABB, and they are going to try to fix our flow meter. Aqua Sierra was our vendor for ABB, but are no longer ABB vendors because ABB was not happy with the service they were giving us. We have a new vendor that should be able to repair the meter, and we will wait and see because we have been dealing with this meter issue for 1½ years. He will probably come back in the June meeting with an update and determine then if we want to continue with ABB or move on the plan to replace the ABB with an Emerson-Rosemount.
- We are getting quotes from crane companies to move the last two filters from TWSD to our plant. He will have a cost associated with that on next months' agenda.

### **LOAPUD:**

- Manager Sturdevant and Manager Goyer have been discussing the Proposition 218 process and Manager Goyer believes they are on schedule.

**Bank Fraud:** As you were informed, we had two fraudulent checks that were cashed against SC-OR's checking account. The checks were made to look similar to SC-OR's checks. A strange thing was they used the very next check number in our sequence for the 1<sup>st</sup> fraudulent check written. Oroville Police Department is investigating the fraud, as is the B of A fraud department. We had to close our checking account and open a new account because the B of A fraud department said that once we were alerted to fraud they would not continue to cover fraudulent checks written against our account because we knew the account was compromised. We also had a couple of employee paychecks that were declined on the new account, because B of A knew it was a new account and we don't generally write actual paychecks, but had to because the direct deposits were not yet set up on the new account. Those were quickly reissued. This is also why we had you sign the new signatory card today on the new checking account.

**12. Visitor Comments ❖**

None

**13. Commissioner and Staff Comments ❖**

None

**14. Adjournment ❖**

There being no further business, the meeting was adjourned at 5:35 p.m. to the regular meeting scheduled for April 23, 2024 at 5:00 p.m.

Respectfully submitted,

GLEN E. STURDEVANT, CLERK

# MINUTES OF THE EMPLOYEE SAFETY MEETINGS FOR THE SEWERAGE COMMISSION – OROVILLE REGION

(Held at the Plant on April 18, 2023)

On Tuesday, April 11, 2024, a safety meeting was held at 2:30 p.m. In attendance were: Lead Operator Mitch Maxwell, Plant Operators Joe Battaglia and Josh Sorenson, O.I.T. Sam Nevers, Plant Supervisor Mikah Salsi, and Manager Glen Sturdevant.

The subject of the meeting was Heavy Equipment and Tractor Safety. Videos entitled, "10 Steps of Essential Tractor Safety" and "Heavy Equipment Training" were viewed. There was a brief discussion on approaching heavy equipment and using hand signals for communicating with the driver of the equipment. There was also discussion on the following:

- Use of PPE when working around heavy equipment
- Driver awareness when operating heavy equipment
- Run away equipment and shutting off equipment

Manager Sturdevant said he will work on setting up a JPA-wide confined space training this summer.

Lead Operator Maxwell asked if there were any safety needs or concerns. None were expressed.

The meeting was adjourned at 3:10 p.m.

**SEWERAGE COMMISSION - OROVILLE REGION**  
**BUDGETARY SUMMARY - FISCAL YEAR 2023/2024**

DESCRIPTION	Adopted Budget 2023/24	Expended This Month	Expended Through 03.31.2024	Balance of Funds Remaining	Time Left 25%
<b>SALARIES &amp; WAGES</b>	<b>997,600</b>	74,537.74	657,096.88	340,503.12	34%
<b>EMPLOYEE BENEFITS</b>	<b>717,922</b>	41,091.35	583,661.71	134,260.29	19%
<b>COMMISSIONERS' FEES</b>	<b>43,200</b>	3,600.00	32,400.00	10,800.00	25%
<b>CMSNRS FICA &amp; MEDICARE</b>	<b>3,305</b>	275.40	2,432.70	872.30	26%
<b>GAS, OIL &amp; FUEL</b>	<b>30,000</b>	847.76	8,270.69	21,729.31	72%
<b>INSURANCE</b>	<b>120,000</b>	0.00	126,208.39	(6,208.39)	-5%
<b>MEMBERSHIPS</b>	<b>10,000</b>	0.00	10,027.84	(27.84)	0%
<b>OFFICE EXPENSES</b>	<b>10,000</b>	262.20	5,459.12	4,540.88	45%
<b>OPERATING SUPPLIES</b>	<b>345,000</b>	13,027.09	141,250.92	203,749.08	59%
<b>PROFESSIONAL SERVICES</b>	<b>176,000</b>	8,065.00	123,956.82	52,043.18	30%
<b>PRINTING &amp; PUBLICATIONS</b>	<b>3,000</b>	0.00	847.00	2,153.00	72%
<b>REPAIRS &amp; MAINTENANCE</b>	<b>125,000</b>	4,170.53	100,334.08	24,665.92	20%
<b>BIOSOLIDS DISPOSAL</b>	<b>40,000</b>	0.00	36,560.85	3,439.15	9%
<b>MONITORING &amp; COMPLIANCE</b>	<b>100,000</b>	2,868.43	104,330.39	(4,330.39)	-4%
<b>TRAINING &amp; MEETINGS</b>	<b>20,000</b>	912.55	14,880.35	5,119.65	26%
<b>UTILITIES</b>	<b>652,150</b>	12,247.93	474,061.03	178,088.97	27%
<b>TOTAL OPERATING EXP.</b>	<b>3,393,177</b>	161,905.98	2,421,778.77	971,398.23	29%
Engineering Fees	0.00				
Legal Fees	1,500.00				
Auditing Fees	0.00				
Permits	6,565.00				
Miscellaneous	0.00				
	<u>8,065.00</u>				



**SEWERAGE COMMISSION - OROVILLE REGION**

**REVENUE SUMMARY - FISCAL YEAR 2023/2024**

DESCRIPTION	Received	Received	Unrestricted	Restricted	Regulatory &	Restricted	Restricted	Restricted
	This	Through		Funds	W.C.R.F.	Capital Acct.	Cap. Outlay	Ann. M&O
	Month	03.31.24	Funds	Funds	Funds	Funds	Funds	Funds
SERVICE CHARGES	0.00	1,040,517.10	1,040,517.10				0.00	
SEPTAGE DUMPERS	16,315.52	99,078.74	99,078.74					
EX. PEAK FLOWS	0.00	0.00					0.00	
EX. MO. FLOWS	0.00	0.00	0.00					
OTHER AGENCIES	0.00	151,753.81	151,753.81					
RFC CHARGES	6,638.00	89,679.38				89,679.38		
INTEREST	193,298.73	518,095.52	206,625.66	25,289.95	139,311.90	146,604.20	0.00	263.81
RCA (Regulatory & capital acct)	0.00	1,128,300.00			1,128,300.00			
WCRF	0.00	76,724.40		76,724.40				
<b>TOTALS</b>	<b>216,252.25</b>	<b>3,104,148.95</b>	<b>1,497,975.31</b>	<b>102,014.35</b>	<b>1,267,611.90</b>	<b>236,283.58</b>	<b>0.00</b>	<b>263.81</b>

**SEWERAGE COMMISSION - OROVILLE REGION  
ACTIVE & INACTIVE CASH - MONTHLY RECAP  
FISCAL YEAR 2023/2024**

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Cash - Unrestricted	7,214,794.29	7,042,009.27	7,078,012.35	7,660,430.64	7,503,478.54	7,392,187.21	8,143,895.33	7,477,617.29	7,404,687.19	0.00	0.00	
Cash - Restricted												
WCRF	812,806.77	812,806.77	804,905.67	843,388.91	843,388.91	851,902.32	886,698.48	886,698.48	894,386.75			
R&CA	4,000,212.02	4,000,212.02	4,036,269.13	4,602,199.13	4,602,199.13	4,648,653.09	5,211,023.09	5,211,023.09	5,267,823.92			
Cap. Outlay	5,098,836.17	5,084,730.57	4,760,575.28	4,638,504.57	4,637,295.32	4,644,056.03	4,616,241.64	4,322,291.66	4,515,531.16			
Amnl. M & O	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	0.00			
Fines&Pen	8,739.21	8,739.21	8,817.83	8,817.83	8,817.83	8,906.37	8,906.37	8,906.37	309,003.02			
<b>TOTAL CASH</b>	17,435,388.46	17,248,497.84	16,988,580.26	18,053,341.08	17,895,179.73	17,845,705.02	19,166,764.91	18,206,536.89	18,391,432.04	0.00	0.00	
<b>INTEREST ALLOCATED:</b>												
Unrestricted			62,661.48			69,140.17			74,824.01			
Reserve/WCRF			7,190.86			8,513.41			9,585.68			
Reserve/CO			45,207.46			46,453.96			51,991.56			
Reserve/M&O			0.00			0.00			0.00			
Reserve/F&P			78.62			88.54			96.65			
Reserve/RCA			36,057.11			49,405.18			56,800.83			
<b>CONSISTING OF:</b>												
Checking Account	1,201,582.65	49,692.03	38,578.92	1,333,399.74	45,178.39	285,703.68	1,433,162.31	32,934.29	156,530.71			
L.A.I.F. Account	16,233,805.81	17,198,805.81	16,950,001.34	16,720,001.34	17,850,001.34	17,560,001.34	17,733,602.60	18,173,602.60	18,234,901.33			
<b>TOTAL CASH</b>	17,435,388.46	17,248,497.84	16,988,580.26	18,053,341.08	17,895,179.73	17,845,705.02	19,166,764.91	18,206,536.89	18,391,432.04	0.00	0.00	
<b>% of Funds Invested</b>	93.11%	99.71%	99.77%	92.61%	99.75%	98.40%	92.52%	99.82%	99.15%			

**Sewerage Commission - Oroville Region**

**Bank Reconciliation - Bank of America**

**Fiscal Year Ended 30 June 2024**

**BALANCE PER BANK**

Ending Balance on Bank Statement	31-Mar-24	232,287.81
Less Outstanding Warrants		(75,971.75)
Equals Adjusted Bank Balance at	31-Mar-24	<u>156,316.06</u>

**BALANCE PER BOOKS**

Beginning Prior Checkbook Balance	1-Mar-24	<u>0.00</u>
Deposits		311,232.09
Less Warrants Written		(128,779.96)
Less Net Payroll Warrants		(26,136.07)
Equals Adjusted Checkbook Balance	31-Mar-24	<u>156,316.06</u>



**MALIA M. COHEN**

**California State Controller**

**LOCAL AGENCY INVESTMENT FUND  
REMITTANCE ADVICE**

**Agency Name** SEWERAGE COMM OROVILLE REGION  
**Account Number** 70-04-001

As of 04/15/2024, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 03/31/2024.

<b>Earnings Ratio</b>		.00011755619077389
<b>Interest Rate</b>		4.30%
<b>Dollar Day Total</b>	\$	1,644,309,222.74
<b>Quarter End Principal Balance</b>	\$	18,041,602.60
<b>Quarterly Interest Earned</b>	\$	193,298.73

# Authorization for Additional Services

This Agreement is to provide additional professional engineering services for the project identified as follows:

Project Name: Primary Influent Pump Station No. 2 – Engineering Services  
During Construction

Client Project Number: \_\_\_\_\_

Consultant Project Number: SCOR21-001

Additional Services #: 2

Date of Original Contract: July 22, 2021

The Client and the Consultant are identified as follows:

CLIENT: <u>Sewerage Commission – Oroville</u> <u>Region</u>	CONSULTANT: <u>Coleman Engineering, Inc.</u>
Name: <u>Glen Sturdevant</u>	Name: <u>Chad R. Coleman</u>
Title: <u>Plant Manager</u>	Title: <u>President</u>
Address: <u>P.O. Box 1350</u>	Address: <u>1223 Pleasant Grove Blvd., Suite 100</u>
City, ST, Zip: <u>Oroville, CA 95965</u>	City, ST, Zip: <u>Roseville, CA 95678</u>
Phone: <u>530-534-0353</u>	Phone: <u>916-791-1188</u>
e-mail: <u>gsturdevant@sc-or.org</u>	e-mail: <u>chad@coleman-eng.com</u>

The following Scope of Additional Services, Schedule, Budget, and Budget Summary are added to the existing agreement referenced above, are effective as of the date signed on the last page and are subject to all of the terms of the original agreement.

## 1. SCOPE OF ADDITIONAL SERVICES

These Additional Services include a continuation of Engineering Services During Construction (ESDC) for the project, including project management, construction contract administration, construction management, resident engineer and site inspection services, and geotechnical, structural and electrical engineering during construction. The original services were based on a construction contract Substantial Completion in August 2022, and the Additional Services 1 contract was based on a Substantial Completion of August 2023. Due to electrical equipment supply chain issues and delivery delays, Substantial Completion is now anticipated for April 30, 2024. Although originally set for 3 months, the budget for Additional Services 1 is now approaching its limit after approximately 11 additional months. The increased budget associated with these Additional Services is based on the anticipated Substantial Completion of April 30, 2024.

Coleman Engineering's original scope assumed that Jacobs would produce Conformed Documents and Record Drawings as a subconsultant to Coleman Engineering (Task 1.2 and Task 1.8, respectively).

However, since Jacobs produced Conformed Documents as part of their direct contract with SC-OR, it is assumed that Jacobs will produce Record Drawings in the same manner. Therefore, both Conformed Drawings and Record Drawings are deleted as deliverables to be provided by Coleman Engineering.

**2. SCHEDULE**

Coleman Engineering will provide these services in a timely and efficient manner assuming a construction contract Substantial Completion of April 30, 2024.

**3. BUDGET**

Engineering Services During Construction provided under this Additional Services No. 2 will be provided on a Time and Materials basis not to exceed a budget of \$40,000 without prior written authorization from the Client.

**4. BUDGET SUMMARY**


Original Budget =	\$731,051
Sum of Previous Changes to Budget =	\$65,000
Budget of this Scope of Additional Services =	\$40,000
New Project Budget =	\$836,051

The above is mutually agreed to this \_\_\_\_ day of \_\_\_\_\_, 2024.

**SEWERAGE COMMISSION – OROVILLE  
REGION**

**COLEMAN ENGINEERING, INC.**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By:   
Name: Chad R. Coleman, P.E.  
Title: President  
CA PE #: C 56490

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# ALL COVERED ROOFING

With us you're all covered

LICENSE # 1011929 \*\*\* (530) 342-2483 \*\*\* P.O. BOX 6204 \*\*\* CHICO, CA 95927-6204

## PROPOSAL AND CONTRACT

This Proposed Contract Agreement is between **ALL COVERED ROOFING** (Contractor) and Property OWNER /Legal Representative:

**SEWERAGE COMMISSION OROVILLE REGION**

**2880 S. 5th AVE., OROVILLE, CA 95965**

( NAME: Property Owner / Legal Representative )

( ADDRESS: City, State, Zip Code )

This PROPOSAL shall become the CONTRACT between aforementioned parties for the work specified below under WORK DESCRIPTION if accepted within 30 days of PROPOSAL DATE indicated below by specified Contractor, and shall be subject to all declarations of signature executed Proposal as well as Terms & Conditions attachment.

**WORK DESCRIPTION:** Hereafter referred to as the "Work" or "Project" specifies that the Contractor proposes to, with utmost professionalism, coordinate all stages of the Project while keeping owner/representative informed of important status updates, perform necessary labor and furnish essential materials and/or equipment to facilitate completion of the following:

>>>**RE-ROOF PROJECT location: 2880 5th AVE., OROVILLE, CA 95965 95965 ( Main Office Roof Only )**

PROCEEDING WITH UTMOST PROFESSIONALISM, ATTENTION TO DETAIL AND AESTHETIC OBJECTIVE, WE WILL ACCOMPLISH THIS ROOFING PROJECT PLAN. WE WILL >TEAR OFF ONE LAYER EXISTING ROOFING TO BARE SHEATHING AND >CAREFULLY INSPECT FOR DRY ROT. THEN, OVER CURRENT *and/or* REPAIRED CLEAN SOLID ROOF SHEATHING, WE WILL COMMENCE APPLICATIONS. → WE WILL APPLY ONE LAYER OF PLATINUM FTS HT "Self-Adhering" Ice and Water UNDERLAYMENT → FOLLOWED BY 24 Gauge - 16" Premier Metals Standing Seam Metal Roofing System → WITH All Applicable Accessories PROPERLY INCLUDED. → WE WILL ALSO >REPLACE AND >PAINT ALL FLASHINGS AS NEEDED AND >CLEAN OUR PROJECT DEBRIS FROM JOB SITE.

( This Bid includes Prevailing Wage \$42.80 Per Hour, 300 ft. of Ridge Vent and Custom Fabricated 6 Skylight Roof Flashings.)

→> **RE-ROOF PROJECT --- TOTAL PRICE ... .. \$ 126,300.00**

\*SATELLITE signal relocation shall always remain the owner's responsibility.

\*DRY ROT is a living organism that begins and thrives in moist wood. It rapidly spreads through and destroys the underlying wood structure supporting your roof. Naturally we are not responsible for damage resulting from pre-existing issues or Dry Rot.

\*THIS BID DOES NOT INCLUDE (other than specified above): THE REPAIR OF DRY ROT OR UNDERLYING STRUCTURAL DAMAGE. SHOULD SUCH DAMAGE BE FOUND TO EXIST, REPAIRS WILL BE MADE ON A TIME AND MATERIAL BASIS.

\*NOR DOES THIS BID INCLUDE (unless specified in Work Description): ANY WORK PERTAINING TO GUTTERS, DOWN SPOUTS OR STORM DRAIN PIPING.

**Proposal Withdrawal Option:** This Proposal, once signed by Contractor, may be withdrawn by Contractor at any time prior to Owner delivering a fully executed signed copy to Contractor.

**Proposal Acceptance:** The Proposal shall be deemed accepted at such time that Contractor receives a fully executed signed copy via postal service, personally or by other mutually agreed upon recognized document delivery method.

\*Owner may cancel this transaction by midnight of 3<sup>rd</sup> business day of dated acceptance; acknowledged in writing by both parties.

**Warranty Exclusions:** The Contractor's Warranty of 5 years detailed in the Terms & Conditions Attachment shall not cover any preexisting defects regarding flashings, chimneys, etc., carpentry issues or storm damage caused by winds exceeding manufacturer warranty specifications or conditions not applicable to the Contractor's professional responsibility. \*STANDARD NO REPAIR WARRANTY. BOTH PARTIES agree to reasonably reconsider contract terms in the event of inarguably catastrophic circumstances.

**ALL COVERED ROOFING** respectfully submits this Proposal, and appreciates the opportunity to serve you.

PROPOSAL DATE: 03 - 22 - 24 CONTRACTOR ( Julian/Julio Garcia )  email signed on acceptance. Julio Garcia

OWNER ACCEPTANCE ( Signature )  \_\_\_\_\_ ( DATE ) \_\_\_\_\_

OWNER PRINTED NAME & TITLE : \_\_\_\_\_

→>> **NOTE:** THIS CONTRACT IS ONLY COMPLETE WITH 2 PAGE ATTACHMENT TERMS & CONDITIONS Signed BY OWNER. THANK YOU, VALUED CUSTOMER.

Nor Cal Seamless 2011

P.O. Box 763  
Durham, CA 95938

# Estimate

Date	Estimate #
4/4/2024	10334

Name / Address
All Cover Roofing PO Box 624 Chico, Ca 95927

Job Site
2880 S. 5th Ave Oroville, Ca

Project

Description	Qty	Rate	Total
5.5 Fascia Gutter	490	21.00	10,290.00
3x4 downspout	12	350.00	4,200.00
<b>Total</b>			\$14,490.00





**Butte Roofing Company**  
8 Seville Ct. Suite #110  
Chico, CA 95928  
CA 567600  
Phone: 530-342-6553

**Company Representative**  
Robert Steveson  
Phone: (530) 804-3796  
robert@butte-roofing.com

**Oroville Sewerage  
Commission**  
02/27/2024

IF BID IS ACCEPTED, PLEASE SIGN ONE COPY AND RETURN, THANK YOU

**Mitchell Maxwell**  
**Sewerage Commission Oroville**  
2880 South 5th Avenue  
Oroville, CA 95965  
(530) 282-6213

Job: Mitchell Maxwell

### **Tear off Tile and Re-roof with 24 gauge Design Span HP**

- Tear off and haul away existing tile roof down to deck
  - Install GAF Tigerpaw underlayment
  - Install AEP Design Span HP 24 gauge metal roofing with factory PVDF finish
  - Install matching trims and accessories from AEP to complete roof assembly
  - Clean up job site after completion of work
- Our crews are licensed, insured, and observe safety requirements at all times

- DRY ROT REPAIRS ARE NOT INCLUDED IN THIS BID. IF SIGNIFICANT DRY ROT REPAIRS ARE REQUIRED BEFORE INSTALLING THE NEW ROOF, A PRICE ADJUSTMENT MAY NEED TO BE APPROVED BEFORE PROCEEDING WITH THE WORK

#### **MATERIAL**

GAF TigerPaw Underlayment 10sq/roll  
AEP 16" Design Span HP 24G DT5000- /SQ  
AEP Eave trim ET043 4"  
AEP Gable Trim RT175 - 4"  
AEP Panel Receiver Trim PR138  
Zee ZC219  
AEP Ridge RH166 8"  
VF210 Valley Trim  
AEP Design Span HP Panel Clips  
#10x1" Self Driller #2 Phillips Pancake Head, ZINC. CLIP SCREWS 1000CT  
AEP #9-15X1.5" Wood screw (500CT)  
AEP 0.063" to 0.125" painted rivets(1000ct)  
Mastic Tape 1/16" x 1/2" x 50'  
Freight Charge

#### **LABOR**

Tear Off Labor  
Install Labor

#### **Job Costs**

Disposal fees  
Permit Fees

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\$125,447.92

### Add-On: Fire Resistant Waterproofing Underlayment

Alternate underlayment: Polyglass Polystick XFR peel and stick fire resistant bituthene instead of GAF Tigerpaw standard underlayment for a class A fire rating and "ice and water shield" at all roof areas.

Polyglass Polystick XFR SA FR Underlayment 1.5 sq/roll

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\$16,071.43

### Seamless 26 gauge 6" Gutters

- Install 26ga seamless gutters fabricated on site, color matched to metal roofing
- Install 26ga downspouts, color matched to metal roofing

#### Gutter Profiles

26ga E Gutter coil 15" Color match to metal roofing

#### Down Spouts

3"x4" Down Spout 10' Length Color Matched

Color Matched Elbows

#### Accessories

Color Matched BACKLESS HANGER 6" MILL

Color Matched End Caps right

Color matched end caps left

Color matched 3x4 outlets

#### Install Labor

Gutter Install Labor - Up to 6:12"

End Cap Labor

Outside/Inside Miters

Down Spout Install Labor - 1 Story

Outlet Install Labor w/o Down Spouts

Gutter Install Labor

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\$12,947.61

### Add-On: Stainless Steel Micromesh Gutter Guards

- Install stainless steel leaf guards in all gutters

LeafBlaster Pro Stainless Steel Micro-Mesh Gutter Guards

Gutter Guard Install Labor - Up to 6:12

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\$5,921.43

**GEORGE ROOFING**

6810 LINCOLN BLVD  
OROVILLE CA 95966  
SLC# 452266  
PWR# 1000005383



**WE DO ROOFING RIGHT!**

PHONE: (530) 533-6393  
FAX: (530) 533-0287  
CELL: (530) 693-1771

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**PROPOSAL**

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Date: 29-Feb-2024

Attn: Mitchell Maxwell  
TO: S.C.O.R.  
2880 South 5th Avenue  
Oroville CA 95965

PROJECT ADDRESS:  
S.C.O.R.  
2880 South 5th Avenue  
Oroville CA 95965

PH: (530) 534-0354 FAX:

eMail: [MMaxwell@SC-OR.org](mailto:MMaxwell@SC-OR.org)

**We propose to furnish the materials and labor to complete the following;**

**RE-ROOF MAIN BUILDING**

- 1 Remove and dispose of the existing roofing materials
- 2 Wood repair available for an additional cost of Time & Materials
- 3 Install High-Temp SA Underlayment
- 4 Install a complete metal roof system; Metal Sales Image II, 16"x24ga, Standard Color
- 5 Prevailing Wage Rates; CA; Metal Roofer
- 6 Building Permit
- 7 Project Bonds
- 8 Contractor's 5 year Workmanship Warranty
- 9 Metal Sales Manufacturer's Finish Warranty

**Base Price: as listed above... \$ 207,323.00**

**Alternate 1: New Matching Seamless Gutters & Downspouts ADD \$ 20,300.00**  
**Fascia type Gutters 5"x26ga with 2x3" rect. Downspouts**

**Terms & Conditions:**

- + Full balance due on completion.
- + Amounts unpaid after 30 days are subject to Liquidated Damages of 1-1/2% (18%APR).
- + All listed prices are cash discounted 3%, payment other than cash/check will forfeit this discount.

**Note 1: California Building Code requires compliance with Title 24 Energy Standards over air conditioned areas with attic ductwork. This can be satisfied by having R30 attic insulation, code Insulated ductwork, or by installing a Cool Roof Compliant Shingle. Some standard White shingle are compliant and other colors in Cool Roof Shingles are available, but are substantially more expensive than standard shingles. Cool Roof compliant shingles only benefit during warm/hot weather, therefore we recommend having R30 attic insulation with a year-round benefit.**

**Note 2: We can not install roofing over wood rot, if discovered, it must be repaired. We can complete the repair for an extra cost of labor time and materials or you can have the repair done by others.**

**Note 3: Our Company has a current and valid contractors license from the CSLB, please check us out at [www.clsb.ca.gov](http://www.clsb.ca.gov) and enter our license number 452266. We carry General Liability Insurance with limits of \$1,000,000/occurrence and \$2,000,000 aggregate. We also carry Workers' Compensation Insurance, with a limit of \$1,000,000/occurrence.**

Thank You

Guy Burns  
(530) 965-2752 Cell

<b>Accepted by;</b>	
Signature	Date
Print Name	Title



Mr. Glen Sturdevant, Manager/Superintendent  
Sewerage Commission – Oroville Region  
P.O. Box 1350  
Oroville, California 95965

April 11, 2024

Subject: Progress Report – General Consulting, Upgrade Design, Ruddy Creek Pump Station

Dear Glen,

This progress report for engineering services related to General Consulting covers work performed from March 29, 2024. Our invoices for services performed during this period is attached.

Work performed during this period includes the following:

- TO 20 – General Consulting
  - Bi-weekly check-in calls
  - Development of package 1 spec review set for grant administrator
  - Development of River Ranch, Nelson Point capacity studies
  - On-going project management and administrative tasks
- TO 34 – WWTP Upgrade Final Design
  - Coordinated with client on design parameters
  - Reached out to PG&E for service coordination
  - Reviewed surveyor's information for site
- TO 37 – Influent Pump Station No. 2
  - Developed flow total screen for HMI
  - Supported and troubleshot IPS2 wetwell alarms and installed flow total screens on HMI
  - Conducted onsite loop checks, instrumentation calibration, functional testing, and performance testing

If you have any questions regarding this progress report, please call me at 650-644-5948.

Regards,

*Ted Couch*

Ted Couch, P.E.  
Project Manager

# **Environmental Compliance Report**

To the SC-OR Commissioners and Staff from Kendra Morgan

***April 23, 2024***

## **INDUSTRIAL PRETREATMENT PROGRAM**

### **INSPECTIONS**

The dischargers submitted their monthly flow reports for March 2024. All dischargers and lines appear to be in compliance with their permits.

### **ENFORCEMENT**

There are no enforcement items to report.

### **ACTIVITIES**

The application for renewing our ELAP Environmental Laboratory Accreditation has been approved and extended for another two years, until 6/30/2026.

All other operations continued as normal in the laboratory and environmental areas.

# Sewerage Commission - Oroville Region

## Monthly Flows Report - Mar-24

<b>Name of Agency</b>	<b>Total Monthly Flow (MG)</b>	<b>Average Daily Flow (MG)</b>	<b>Total Peak Flow (MG)</b>	<b>Date of Peak Flow</b>
<b>SC-OR Plant Total</b>	100.657	3.247	6.40	3/4/2024
<b>Lake Oroville Area P.U.D.</b>	31.394	1.013	2.50	3/3/2024
<b>Thermalito Water and Sewer</b>				
<b>City of Oroville</b>				

Septage Pumpers 0.0862 Million Gallons/Month

Monthly Rainfall 3.62 Total Inches/Month